

Agenda Item 3

NOTES of the **DERBYSHIRE PARTNERSHIP FORUM (DPF) BOARD** held on 26 February 2010 at County Hall, Matlock

PRESENT

Councillor A Lewer (Derbyshire County Council)
(in the Chair)

Derbyshire County Council

Councillor C Jones
R Corker**
S Eaton
D Lowe
M Molloy
B Robertson
I Stephenson
J Wheatley***

Derbyshire Police Authority

J Birkin

GOEM

S Battlemuch

Erewash Borough Council

Councillor C Corbett

Derbyshire County PCT

I Forrest
S Pintus*

3D: Third Sector Support for Derbyshire

R Jordan

* Attended for minute reference 03/10

** Attended for minute reference 03/10

*** Attended for minute reference 05/10

Apologies for absence were received from Councillor T Critchlow (Derbyshire County Council), Councillor P Makin (Derbyshire County Council/Derbyshire Fire and Rescue Service), Councillor L Rose (Derbyshire Dales District Council), Councillor R Russell (Chesterfield Borough Council), Councillor E Watts (Bolsover District Council), B Buckley (Derbyshire County Council) and N Hodgson (Derbyshire County Council).

01/10 MINUTES OF THE LAST MEETING AND MATTERS

ARISING. The minutes of the last meeting were agreed as a true record. With regard to minute reference 30/09 – proposal for a new performance framework, the Chair reported that the paper had been circulated for comments, this would be monitored and feedback reported to the next meeting.

02/10 DERBYSHIRE HEALTH INEQUALITIES STRATEGY Bill

Robertson gave a verbal report which updated the Board on progress made to date on the Derbyshire Health Inequalities Strategy. The second draft strategy had been prepared and circulated to the appropriate agencies for comment

and the Equality Impact Assessment was currently being undertaken. The strategy had been sent to all of the thematic partnership leads for comment and confirmation had been sought to ensure that the identified actions would be deliverable. Effective discussions had taken place with the Audit Commission in order to ensure that all of the issues highlighted by them had been addressed in the development of the strategy. Bill confirmed that Bev Parker from the Audit Commission was reasonably happy that the strategy would do this. Steve Pintus (Derbyshire PCT) attended for this item and confirmed that as part of the ongoing work efforts were being made to demonstrate that all areas of activity should take account of inequalities issues and consideration should be given to the impact of any actions taken.

RESOLVED to note the update.

03/10 **DERBYSHIRE LOCAL AREA AGREEMENT (LAA) PERFORMANCE UPDATE** Pursuant to minute reference 26/09, the Board considered a report which gave details on the progress made towards the achievement of targets agreed within the Derbyshire Local Area Agreement (LAA) as at the end of the third quarter for 2009-10. It also provided information of actions being undertaken on LAA indicators that were not on target after six months for 2009-10.

Since the last report 22 indicators had met or had exceeded the target, 3 indicators were within 5% of achieving the target, 22 indicators were 5.1% or more away from achieving the target and 3 indicators could not be reported on as they were in the baseline year. Since the second quarter, a further two indicators were on target and two more indicators were off target but overall a gradual improvement had been recognised. The report compared performance with the previous year's quarter 3 which again showed a positive direction of progress. Details of the key exceptions and overall LAA performance by the Thematic Board had been provided separately in Appendix A to the report.

The Board was informed about the potential reward available for achievement of the agreed targets. It was reported that £4.5 million was available in reward money and details were given of the sliding scale for gaining the reward. It was stressed that the reward money only applied to LAA targets and not local ones.

It was agreed that a paper would be prepared for the each of the Thematic Board's which detailed the reward system and would give a better understanding of the system.

As agreed at the November meeting each of the Lead Accountable Officer's for the Thematic Partnerships had submitted a short summary of issues and

actions against the 2009/10 Quarter 2 'red' indicators and other areas for concern. These were discussed in further detail at the meeting.

RESOLVED (1) to note the current performance on LAA indicators;

(2) that Thematic Boards be provided with further information relating to the potential reward system;

(3) that the summaries and reported updates provided in relation to the Thematic Boards red indicators and areas of concern be noted.

04/10 **TOTAL PLACE IN DERBYSHIRE** The Board considered a report which updated members on the Total Place initiative in Derbyshire. The report indicated that the aim of Total Place was to:-

- create service transformations that can improve the experience of local residents and deliver better value;
- deliver early efficiency savings to validate the work, and;
- develop a body of knowledge and learning about how more effective cross agency working can deliver the above.

The work being undertaken weaves together two complimentary strands which cover the counting process and the culture process. The counting process maps money flowing through the place (from central and local bodies) and makes links between services, to identify where public money can be spent more effectively. The culture process looks at ways existing cultures (the way we do things at the moment) actually helps or hinders the process. Together, these strands aim to identify potential efficiencies and help people and organisations work together to achieve more.

In 2009, thirteen areas across the country had volunteered as funded pilots and reported outcomes were imminent. At the Board's meeting in August 2009 (minute 19/09 refers), the Board had provisionally agreed that subject to Regional Improvement and Efficiency (RIEP) Programme funding, a pilot on Alcohol should be taken forward. However, as Alcohol was a key theme covered by at least one of the national pilots it had been agreed that the Partnership should see the outcome of the pilots before progressing further. It had also been agreed that work should continue on the two existing projects, the provision of services for children with disabilities and the provision of services for vulnerable adults with learning difficulties.

The Board discussed whether the partnership should wait until the thirteen national pilots had reported back, however, it was anticipated that these reports would go directly to the Treasury in the first instance and therefore it was not clear when a final report would be available. The momentum

surrounding Total Place appeared to be gathering and the Board agreed that the following three themes should be progressed:-

- Challenging Families;
- Provision of Advice and Advice Services;
- Adult Care and how much at high level is spent on Older Peoples Services.

RESOLVED (1) to note the contents of the report and progress made in Derbyshire on the Total Place initiative;

(2) that further Total Place projects be undertaken in relation to Challenging Families, the provision of Advice and Advice Services and Adult Care and how much is spent on Older Peoples Services.

05/10 **CHANGING THE WAY DERBYSHIRE WORKS**

Consideration was given to a report which had been prepared to update the Board in relation to progress being made on the Changing the Way Derbyshire Works initiative.

Changing the Way Derbyshire Works (CWDW) is a programme of organisational and service enhancements which should result in the generation of efficiencies for the Council over the next four years. The programme consists of five work stream projects; better use of accommodation, smarter travel, further procurement initiatives, single status implementation, and new core financial and personnel systems. Collectively, these should improve the efficiency of the back office and support infrastructure.

Jeff Wheatley, the Programme Manager attended the meeting and gave an overview of progress which had been made. He indicated that annual efficiencies in excess of £8 million per annum could be realised in addition to net capital receipts of £20million over the lifetime of the programme.

RESOLVED to note the update.

06/10 **PROPOSAL FOR SINGLE THIRD SECTOR DATABASE**

Richard Jordan, representative of 3D: Third Sector Support for Derbyshire, presented a proposal for a Single Third Sector Database. The proposal involves 3D undertaking a piece of work to integrate data held by local infrastructure organisations (and other relevant datasets) in Derbyshire and create a single shared third sector database. This would form the basis of a searchable web directory of publicly available information on third sector organisations and services, with the option to 'stream' data to specialist directories.

The benefits of such a system would be:-

- the establishment of a single comprehensive, accurate, intelligent, up-to-date information base of third sector organisations and services;
- publicly accessible information streamed to a comprehensive web directory of third sector groups and services in Derbyshire, accessible to public sector partners and the general public;
- the provision of a facility to provide specialist databases, directories and mailing lists based on specific criteria;
- it will enable co-ordinated research and mapping of the third sector across Derbyshire
- it will improve the capacity of local infrastructure organisations to provide better support to local frontline third sector groups by offering a common performance management framework by which the outcomes of their interventions can be recorded, and by facilitating collaborative working.

The proposal had been supported in principle by most of the 3D member organisations holding local databases.

The estimated cost of the project would be £47,000 to £88,000 for implementation costs and ongoing costs would be in the range of £800 to £1700 per partner/organisation per year for licence, hosting and technical support.

Board Members mainly supported the proposal and it was agreed that they would take it back to their respective organisations for further analysis.

In the case of Derbyshire County Council, the Chair agreed to pass the proposal on to David Hickman, Director of Transformation for consideration and to respond formally to the proposal on behalf of the County Council.

Other Board Members present at the meeting agreed to take back to their respective organisations for further discussions.

07/10 **ANY OTHER BUSINESS** The following items were raised:-

(A) Proposed Agenda Item for the next meeting of the Derbyshire Partnership Forum The Chair proposed that an item on Family Reading Matters and Literacy should be included on the agenda for the next meeting of Derbyshire Partnership Forum which would take place on Friday 26th March 2010, and the Board agreed.

(B) Derbyshire PCT - Name Change Ian Forrest informed the Board that Derbyshire PCT would be shortly changing its name to “NHS Derbyshire”.

08/10 **DATES OF NEXT MEETINGS** **RESOLVED** that the next two meetings of the Board take place as follows:-

Wednesday 2nd June 2010 at County Hall commencing at 2.00 pm;
Wednesday 25th August 2010 at County Hall commencing at 2.00 pm.

Agenda Item 4

MINUTES OF THE DERBYSHIRE PARTNERSHIP FORUM (DPF) THEMATIC PARTNERSHIPS

- Children and Young People's Trust Board – 21 January 2010. Minutes of 18 March 2010 to be published on the DCC website when available
- Culture Board – 27 January 2010. Minutes of 23 March 2010 to be published on DCC website when available
- Health and Wellbeing Partnership – Minutes of 1 March to be distributed at the meeting and published on the DCC website
- Safer Communities Board – 24 February 2010
- Sustainable Communities Board – 23 February 2010.
- Transformational Management Board – Next meeting 29 March 2010 minutes to be published on DCC website when available

MINUTES of a meeting of the **DERBYSHIRE CHILDREN'S TRUST BOARD**
held on 21 January 2010 at County Hall, Matlock

PRESENT

Councillor T Critchlow (In the Chair)

Councillors M Longden and Ms A Western

J Amos	Derbyshire Fire and Rescue
D Bedford	Derby Hospitals Trust
M Boyd	Derbyshire County PCT
B Buckley	Derbyshire County Council
D Connor	Derbyshire County Council
R Corker	Derbyshire County Council
P Field	Derbyshire County PCT
I Forrest	Derbyshire County PCT
P Hackett	North East Derbyshire District Council
H Hastie	Connexions Derbyshire
B Hunt	Derbyshire Learning and Skills Council
I Johnson	Derbyshire County Council
L King	Derbyshire Fire and Rescue
B Laurence	Derbyshire County Council/Derbyshire County PCT
Councillor L Robinson	North East Derbyshire District Council
P Rouse	Derbyshire Constabulary
E Seals	Derbyshire Youth Council
J Smith	Voluntary and Community Sector
D Steiner	DAAT
I Thomas	Derbyshire County Council

Apologies for absence were submitted on behalf of C Cassell, M Goodwin, J Grigg, P McKelvey, H Sahman, and S Savage

1/10 **MINUTES RESOLVED** that the minutes of the meeting held on 19 November 2009 be confirmed as a correct record.

2/10 **YOUTH COUNCIL ISSUES** It was reported that preparations were underway for the Big Vote, which was to take place on 22 March 2010.

3/10 **VOLUNTARY SECTOR ISSUES** It had been reported at the last meeting that the GRID and VCI passport scheme had been short listed for a national award. It was stated that the scheme had come second in its category.

4/10

TRANSFORMATION PROGRAMME The Board received a presentation from Nicole Chavaudra, Programme Manager for the Children's Transformation Programme. The programme was primarily about transforming service design and delivery, improving outcomes and achieving cost savings. There were a number of objectives to the project, and these were highlighted. Evidence would be used from research, local learning and other areas to challenge and transform services to create a Children's Partnership that was fit for purpose.

A number of project areas had been identified which would be overseen by the Programme, including co-location on secondary school sites, the development of integrated worker roles, accommodation and new ways of working, transport, ICT and Core Systems, and workforce strategy. The Programme would oversee and co-ordinate the interdependencies between the projects, and there was a range of principles and purposes that were common to all or many of the projects.

Details were given of the benefits that would be realised through the programme, and these included that children, young people and their families with additional needs were identified and managed appropriately; services were responsive to local needs; and there would be more effective inter-agency and inter-professional working. Other benefits were value for money services and cost savings, improved outcomes and a shared vision that all agencies were working to the same aim.

The projects would be supported by a governance framework, which would ensure that there was involvement and commitment at a strategic level, and also that the Programme's development was appropriately influenced through structures of engagements with service users, stakeholders and staff.

A number of risks had been identified early in the programme, and these would be dealt with through a comprehensive risk register. The programme would be underpinned by a series of strategies and development groups, and these would ensure that all developments engaged a range of stakeholders.

A range of consultation events were to take place between January and March 2010. It was stated that it would be useful to build into the process a degree of discussion with partner agencies before the final signing off by the County Council Cabinet/Children's Trust Board. There would also be a presentation to the next meeting of the Derbyshire Youth Council, and there was to be an event for service users. It was the aim to launch the Programme in May 2010, with cost savings from projects to be achieved for the year commencing April 2012.

5/10 **CO-LOCATION OF SERVICES** In February 2009, the DCSF had invited bids from local authorities for financial support for capital projects that would enable the co-location of two or more services for children, young people and families. Derbyshire's bid had been to establish a series of integrated multi-agency support teams on selected school sites, but unfortunately the bid to the DCSF had been unsuccessful.

The service benefits arising from co-location had been recognised, and funding had therefore been set aside within the Council's overall resources to support the scheme. One-off funding had been earmarked from the 2008/09 CAYA underspend (£1.013m), the 2008/09 DSG underspend (£1.000m), and the Extended Services Capital (£0.500m). The Authority had also recently been allocated £0.100m capital funding from the East Midlands Regional Improvement and Efficiency Partnership.

At first phase, it was the intention to use the funding towards supporting the co-location of services on fourteen sites, and Parkside was to be the first pathfinder. The chosen schools had been selected with regard to a number of key indicators, including the impact of deprivation, potential impact of/need for social care services, the demand for education support services, areas for more intensive support indicated by Health and Police partners, and the effects of the Authority's Capital Programme and the Building Schools for the Future programme. Work was currently underway to identify, for each school, the nature of the re-modelling needed in order to enable the co-location of services. The available funding would provide up to £0.165m for use at each of the fourteen schools and there would be a contingency of £0.303m to meet any additional costs.

6/10 **FAMILY NURSE PARTNERSHIP** The Family Nurse Partnership model had been adopted within a number of PCT's, and was accepted as an effective way of engaging and achieving change for vulnerable families and children. The programme was for vulnerable, first time young parents, and began in early pregnancy and ended when the child reached two. It was the intention to develop a Family Nurse Partnership programme within Erewash, where there were a number of local risk factors, including young parenthood, families living in poverty, and a low percentage of breastfeeding.

Derbyshire had the opportunity to try out a mini model within Erewash, which consisted of two Family Nurses and the ability to share the supervision costs with the established site Family Nurse Partnership in Derby.

As a mini test site, commitment would be needed to fund the programme locally from September 2010 until children reached two years of age; to incorporate Family Nurse Partnerships into the long term vision for preventative services for children and families; to establish community

collaboration and organisational commitment to secure funding for the future; to recruit a minimum of fifty first time mothers aged 19 and under within Erewash over an eight month period; and to appoint two Family Nurses.

As a mini site, there would be a one off payment of £75,000. The central team would provide the license, guidelines, materials and training for staff; management support and advice, and access to learning sets and local networks. It was estimated that it would cost around £125 – 150,000 per year to fund the team of two Family Nurses, a shared supervisor, access to an administrator plus resources, equipment and travel. Funding for the programme would be needed for at least two and a half years.

Discussions would need to take place with a range of services to agree joint working arrangements to maximise the benefits to clients and the cost effectiveness of services.

Successful delivery of the programme was more likely if local partners and organisations met the list of 'success criteria' in the self-assessment application form. This would need to be submitted by the end of January 2010 in time to have staff in post by September.

7/10 CHILDREN AND YOUNG PEOPLE'S TRUSTS – IMPROVING FINANCIAL MANAGEMENT In October 2009, the Audit Commission and Chartered Institute of Public Finance and Accountancy had jointly published a document providing guidance on improving financial management in children's trusts. The briefing paper had a section entitled 'Improving Outcomes, Performance and Value for Money' and recommended a number of questions to be used by Children's Trust Boards to review the performance of the partnership as a whole. The briefing paper also contained the self-assessment toolkit questions that had been in the Audit Commission's previous report along with a number of other questions to establish progress on financial issues connected with planning and support for the Board.

There were a number of key challenges facing the Children's Trust Board, including increasing awareness and understanding of the resources available and how they were currently being deployed; a willingness to pool resources to tackle shared concerns; assessing value for money; understanding the planning cycle timetable and process within partner organisations; and wider sharing of information by partners on the use of resources to improve the wellbeing of children in Derbyshire. A further report would be presented to the Trust Board after these challenges had been discussed by the Children and Young People's Trust Steering Group.

RESOLVED that the Children and Young People's Trust Steering Group discuss the challenges identified, the self-assessment and proposed actions, and amend as necessary.

8/10 **INVOLVEMENT CHARTER FOR CHILDREN AND YOUNG PEOPLE**

The Board received a progress report on the development of the Involvement Charter and the associated Involvement Strategy. The Charter was a statement of intent on how employees in CAYA would ensure the involvement of children and young people in decision making about things that would affect their lives at an individual, local and strategic level. The publication of an Involvement Charter was a requirement on the Department, and was the foundation for implementing the departmental Involvement Strategy.

There had been increased recognition of the rights of children and young people to be involved and be able to influence decisions. The Local Government and Public Health Involvement Act 2007 had placed a statutory duty on local authorities for information, consultation and involvement opportunities available to local people. This had come into force in April 2009, and required Councils to take appropriate steps to involve residents, including children and young people, when carrying out any of its functions.

The principle of promoting the involvement of children, young people and their families was well established in CAYA, and was delivered through various consultation. The benefits of involving children and young people had been well researched and were stated.

The Charter reflected the values and principles for effective involvement that had been agreed by the Involvement Group, and set out how the department would put the values and principles into practice. The Involvement Group held overall responsibility for ensuring that the Charter was widely published and adopted throughout the Department and for implementing the Involvement Strategy. Development work was currently being undertaken in a number of areas, and these were detailed.

RESOLVED that the Charter and associated statements be adopted across CAYA.

9/10 **SAFEGUARDING REPORT**

The Board was informed of current developments associated with safeguarding children and young people across the county. In terms of performance, there had been 1541 referrals in October and November. Between December 2008 – November 2009, there had been 6084 Initial Assessments and 1200 Core Assessments, and work was being undertaken to ensure that all assessments were completed within the nationally prescribed timescales.

At November 2009, the number of children subject to a child protection plan was 570. The number of children remaining subject to a plan for two or more years had remained static. The high number of children subject to child

protection plans continued to impact on the capacity to meet timescales for conferences, and this would be monitored. It was stated that long term and chronic neglect was becoming an emerging significant feature at conferences. The issue of neglect had been discussed, and it was reported that health visitors and social workers now regularly inspected sleeping arrangements. It had been suggested that it would be useful to consider how all agencies dealt with the issue of neglect.

The Board had also received data relating to activity in the Police Child Abuse Central Referral Unit, and it was noted that there had been low numbers of referrals that had led to a CAF, and this would be further looked into.

Information had been presented regarding children who went missing, and it was stated that there had been a decrease in the number of young people missing during each month of 2009/10. Young males were more likely to go missing, and fifteen year olds were the most likely age group. There was a considerable variance between districts, but Erewash, High Peak, Chesterfield and Amber Valley had high numbers of young people who regularly went missing.

A report had been considered on reviewing workforce capacity to protect children, which had been undertaken in liaison with key stakeholders in health and social care. It concluded that there was potentially the right capacity, but that the skill set and model of delivery was not being used to its full potential. A number of work streams were being undertaken to review and realign resources more effectively. A workforce baseline review of health visiting had also been undertaken to consider the wider implications of capacity and capability across the region. There had been a number of key achievements, and there were now key areas for discussion to inform the recommendations for the final report.

The work of the Child Death Overview Panel for the period January – June 2009 was presented, along with the work undertaken by a short-term Task and Finish Group on Young Carers. Updates were also given on work surrounding the Common Assessment Framework and Young People with Sexually Harmful Behaviour. A consultation version of Working Together to Safeguard Children (2010), which had recently been published, was presented, and this would replace the current version. There was a short consultation period and the final document would be launched in March.

The County Council's Education and Young People Improvement and Scrutiny Committee had commenced a review on Safeguarding Children, and an elected member working group had been established to undertake the work. The Working Group had already met with senior managers and would

meet with staff directly involved in service delivery. Further meetings had been arranged with a range of individuals.

RESOLVED that the report be noted.

10/10 **PERFORMANCE REPORT** The Board was presented with overall performance against the target summary for the five outcomes of Every Child Matters.

In terms of Being Healthy, there were four red indicators, and two LAA targets had not been met. These related to the percentage of infants breastfeeding at 6-8 weeks and the percentage of Year 6 children who were obese. It was stated that health issues would feed into the key priorities that would feature in the Council Plan and the Every Child Matters Plan.

For the outcome of Enjoying and Achieving, there were 17 red indicators. However, this year's examination results were still awaited, and it was anticipated that these would impact on the final outcomes.

In terms of teenage pregnancy rates, there had been some improvement, but the target had not yet been met. It had therefore been agreed that the indicator be removed from the reward part of the LAA.

Overall, it was stated that the performance was generally positive, and action was being taken to deal with problem areas.

11/10 **ENJOYING AND ACHIEVING PROGRAMMES FOR CHILDREN AND YOUNG PEOPLE** The Board was informed of the range of creative activities being undertaken by children and young people in Derbyshire as part of the Enjoying and Achieving outcome of Every Child Matters. Many of the programmes were grant funded, and an evaluation was planned at a future date to mainstream activities.

RESOLVED to note the report.

12/10 **EARLY INDICATIONS ON NEET TARGET 2009** The target for November and December 2009 had not been met, and it was therefore unlikely that the quarterly average would be achieved. The results had placed Derbyshire in the bottom quartile compared with statistical neighbours. However, it was stated that the Derbyshire November result would have been on target if NEET had been counted by residency, as the County had a large number of Derbyshire learners who travelled to out of county places of learning.

District Managers had provided reports on their local situations, and this had reinforced the key issues that centres had been inundated by higher

numbers of 17/18 year olds without jobs or dropping out of learning; there was a need to focus on better targeted provision which met the needs of the NEET cohort; and all providers needed to take responsibility through learning communities for managed moves of those dropping out of learning.

The County figures represented around 1200 young people who were NEET available, but over 50% of these were aged 18, and had already participated in much that was on offer with an EMA. However, recent changes to the Job Centre Plus provision could help these young people obtain a job or adult training with a meaningful allowance.

It was stated that Derbyshire was successful in getting 16 year olds into learning, but was not good at keeping them in learning. The Derbyshire 14-19 Strategy Group had identified the actions which needed to be taken by all relevant partners in order to improve the situation. This was essentially better guidance on leaving Year 11, more appropriate provision to meet the needs of NEET young people, and reduced dropout with managed moves within learning communities.

Further actions included that Connexions staff were working with 11-19 District Managers to seek to improve the data in January 2010; Connexions Managers were working with Job Centre Plus to facilitate the access of 18+ NEET young people into adult provision; and the Derbyshire 14-19 Partnership was to focus on the longer term actions that were detailed. It was essential that all partners committed to the wider strategy if there were to be improvements.

13/10 **INSPECTION OUTCOMES** The Board received, for information, the outcome of the unannounced inspection that had taken place in October 2009.

Also presented was the outcome of the Children's Services Annual Rating. The service had been judged to be performing well.

14/10 **ACCESS TO EDUCATION, EMPLOYMENT AND TRAINING FOR YOUNG OFFENDERS** This would be discussed at the next meeting of the Board.

15/10 **OFFENDING BY LOOKED AFTER CHILDREN IN DERBYSHIRE 2008-09** This would be discussed at the next meeting of the Board.

16/10 **MINUTES – HIGH PEAK AND NORTH DALES CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP GROUP RESOLVED** that the minutes of the meeting held on 29 September 2009 be received.

17/10 **MINUTES – NORTH EAST DERBYSHIRE PARTNERSHIP GROUP RESOLVED** that the minutes of the meeting held on 17 November 2009 be received.

18/10 **MINUTES – TEENAGE PREGNANCY EXECUTIVE BOARD RESOLVED** that the minutes of the meeting held on 5 November 2009 be received.

19/10 **MINUTES - DERBYSHIRE YOUTH COUNCIL RESOLVED** that the minutes of the meeting held on 24 November 2009 be received.

20/10 **CHILDREN AND YOUNG PEOPLE’S TRUST LOGO**
There had previously been some reluctance to create a logo for the Children and Young People’s Trust. However, it was now felt appropriate, and some preliminary work on creating a logo had been undertaken. Young people studying art diplomas had been asked to create a design for a logo, and these would be presented to the next meeting of the Board.

MINUTES of the **CULTURE THEME BOARD** held at Sharpe's Pottery Museum and Visitor Centre, on 27 January 2010.

PRESENT

Councillor Andrew Lewer (In the Chair)

Pauline Beswick, Peak District National Park Authority, Councillor John Grant, South Derbyshire District Council, David James, Visit Peak District and Derbyshire, David Joy, Derbyshire Sport, Councillor Barry Lewis, DCC, Martin Molloy, DCC, Cultural and Community Services, Steve Pintus, Derbyshire County PCT, Councillor Chris Short, Amber Valley Borough Council, Councillor Geoff Stevens, Derbyshire Dales District Council and Claire Thornber, 3 D (Substitute Member).

In attendance: Stuart Batchelor, South Derbyshire District Council, Mike Blythe, North East Derbyshire District Council, Dave Brooks, Derbyshire Dales District Council, Jaci Brumwell DCC, Cultural and Community Services, Wesley Downes, DCC, Chief Executive's Office, Robert Gent, DCC Cultural and Community Services, Julian Townsend, Amber Valley Borough Council, Ros Westwood, DCC Museums, Ann Wright, DCC, Arts.

Apologies for absence were submitted on behalf of Councillor Andrew Bingham, High Peak Borough Council, Andy Brown, High Peak Borough Council, Carla Capstick, DCC, CAYA, Mike Hayden, Chesterfield Borough Council, Emily Penn, Derbyshire Arts Partnership, Councillor Ray Russell, Chesterfield Borough Council, Councillor Anne Syrett, Bolsover District Council, Councillor Emily Thrane, Arts Council England, Bernadette Wainwright, Chesterfield Borough Council, Lorna Wallace, 3 D.

01/10 **MINUTES** The minutes of the meeting of the Culture Theme Board held on 17 November 2009 were received.

02/10 **MATTERS ARISING** (a) Derwent Valley Mills World Heritage Site (minute 26/09 refers) It was noted that the workshop for constituent councils due to be held at the PDNPA Headquarters on 13 January to discuss the Authority's strategy had been cancelled due to bad weather, and was to be reconvened on 19 March.

(b) Community Cohesion (minute 29/09 refers) Members were informed that Amber Valley Borough Council had been successful in its bid to the Government's Connecting Communities programme and work would now be taking place over the coming months.

It was also confirmed that the working group was currently putting together the response to the twelve-week consultation.

03/10 **PRESENTATION: SHARPE'S POTTERY** Tony Hurrell made a brief presentation about Sharpe's Pottery Museum and Visitor Centre and the plans for future development. Members were informed that in the early 19th century, Swadlincote exported vast quantities of household pottery to the United States. Later the area became a major producer of the pipes and toilets demanded by the great public health reforms of the Victorian era.

The visitor centre was housed in a restored 19th century pottery works in Swadlincote and was a registered museum. The exhibits and displays told a story of the South Derbyshire Pottery industry from the 16th – 21st Century. The museum was able to offer the latest in interactive technology, showing video clips, old new reels and photographs revealing the hidden treasures, surprising skills and fascinating facts of South Derbyshire Pottery. It was explained that the ongoing success of the museum and visitor centre was based on the partnership between the voluntary, public and private sectors, funding from other outside agencies, and an active volunteer network. Future developments included a new coffee shop and a child friendly play area in the hope of encouraging more families and young people into the centre. More conference facilities were also proposed.

The Chair thanked Tony for a most interesting and informative presentation.

04/10 **PRESENTATION: VISIT PEAK DISTRICT** David James, Chief Executive of Visit Peak District and Derbyshire, Destination Management Partnership (DMP), made a presentation to Members on the role, aim and vision of the organisation in promoting culture and tourism for the Peak District and Derbyshire.

Visit Peak District and Derbyshire was one of five DMP's in the country, which utilised the Peak District as its core strength. It was very much a partnership organisation whose aim was to raise the profile of the Peak District and Derbyshire, and would operate on a budget for 2010/11 of £1.25m. Details were given of the income and expenditure with particular emphasis being placed on the marketing expenditure of £441,000. Marketing was seen as a vital aspect of the organisation's work in order to achieve its vision of becoming a world class destination, and attracting increased visitor numbers. Already the Peak District and Derbyshire had an unrivalled choice of landscape, heritage, attractions, food and drink and accommodation, and despite it being one of the smallest destination management partnerships in the country in terms of both size and budget, the communications and marketing team did a first class job in promoting the area. David gave details of the various marketing campaigns carried out by the DMP and highlighted

the success of its flagship brochure, "Peak District and Derbyshire - Time to Escape" and explained that of the people who requested a copy, 72% went on to book accommodation through the guide.

This year other marketing strategies included thematic short breaks, a Travel Trade campaign and the "On Your Doorstep" campaign due to be run during the last week in April encouraging local people to explore what facilities were available in their own locality.

Innovative techniques for the dispersal of information were also being encouraged throughout the county, with ever increasing numbers of information points in libraries, leisure centres, museums etc. It was also explained how public relations was a key element of the work of the DMP and it was vital to encourage journalists whether local, regional, national or international to visit Derbyshire and the Peak District in order to promote the area on a wider scale.

Examples of major PR projects that had already taken place or were planned included the "Mind the Gap" campaign promoted by East Midlands trains at stations in the London area and the potential 'spin off' in terms of coverage of the Olympics that could have a significant impact for the Derbyshire and Peak District area.

In conclusion it was agreed that their was a major role to play for all partnership organisations in promoting the area and continuing to make Derbyshire and the Peak District a world class destination for people to visit.

05/10 LOCAL AUTHORITIES WORLD HERITAGE FORUM – CULTURAL OLYMPIAD PROJECT Ann Wright, Assistant Head of Arts gave a brief presentation on the Local Authorities World Heritage Forum, Cultural Olympiad project.

Members were informed that in June 2008, the local Authority World Heritage Forum agreed to pursue a proposal for a joint UK – wide, World Heritage Site contribution to the London 2012 Olympics Cultural Olympiad Programme. 2012 was also the 40th anniversary of UNESCO World Heritage Convention.

The aim of the project was to establish an integrated national programme of cultural activity that celebrated the outstanding universal value of each UK world heritage site. Partners in the project were LAWHS which had members for all UK world heritage sites; Era Ltd a consultancy specialising in cultural statutory programmes, which was working on fund raising and Endemol, a network of leading entertainment companies covering digital platforms and broadcast media.

Details of potential funding were given and a Heritage Lottery Fund bid of £2.6m had been submitted in December. Each World Heritage Site would be expected to contribute the equivalent of a half time post for two years.

World Heritage for 2012 was a two stage project focused on stimulating community responses to outstanding universal value through a series of journeys and then capturing and presenting these both digitally and in high profile locations in London during the Olympics.

The presentation of the UK world heritage sites was planned in two stages being the journey and showcasing. In relation to the journey the aim was to explore international connections with people in local WHS communities by taking a journey with the help of artists, film makers and designers and high profile narrators collecting stories and reflections and inspiring local cultural events. The UK's WHS sites would be grouped into five journeys each reflecting a particular theme to reflect the five Olympic rings. It was likely that the Derwent Valley Mills WHS would be grouped with Saltaire and Ironbridge among others, under a theme of creativity and innovation.

In relation to showcasing the exhibition would use the themes that emerged on the journey chosen through a national design competition. Film and digital media would connect the Olympic audience with communities with the participating world heritage sites.

Many ideas were under consideration and these would be developed as the project progressed.

Councillor Lewer thanked Ann for a most interesting and informative presentation and agreed that Members should receive a copy of the briefing paper.

06/10 DERWENT VALLEY MILLS WORLD HERITAGE SITE

Councillor Lewer informed Members that a recent meeting of the World Heritage Site Forum in Derby, discussions had taken place with Members recognising the need for greater promotion and a streamlined governance structure in order to promote and make the most of the World Heritage Site.

A new Board was to be made up of 8 or 9 Members including local authority, university, third sector, voluntary and private sector organisations.

Councillor Lewer would act as Chairman with P Morris as Vice Chairman. A recruitment process had been agreed and board members would be appointed. Once this had been finalised a full time director would be employed with support structures beneath that role.

Councillor Lewer agreed that all Members should receive more detailed information relating to this proposal.

Members also noted that the East Midlands Regional Efficiency Partnership on which Derbyshire had two Members had recently allocated £104,000 towards marketing the Derwent Valley Mills World Heritage Site.

07/10 DERBYSHIRE PLAN FOR SPORT AND ACTIVE RECREATION

David Joy, Derbyshire Sport gave a brief presentation on “2012 and Beyond – A Plan for Sport and Active Recreation in Derbyshire 2010 – 2015”.

Members were informed that the plan was intended to provide the strategic framework for the development of sport and active recreation for the whole of Derbyshire including Derby City. It set out to build on existing strengths and address the challenges ahead. It had been developed to engage the work of those organisations and individuals in the county who are involved in the planning and delivery of sport and active recreation.

David explained that the report clearly set out one vision, three ambitions, and ten ways of working, which were shared between Derby City and Derbyshire as a whole.

Details of the action plans were given and although they did not attempt to include every action for every agency they were intended to present a clear vision, ambitions, and ways of working and targets, which could then be reflected in the strategic and delivery plans of many organisations that contributed to the delivery of sport and active recreation.

It was widely accepted that for this plan to succeed many national, regional, county and local organisations would need to endorse the plan and commit their resources to it and play their part in its delivery.

Councillor Lewer thanked David for an interesting and informative presentation and emphasised the need to focus on active recreation with a slant towards health. The Active Derbyshire Partnership was currently trying to get information out in a co-ordinated approach with a particular emphasis on making leisure centres a local hub not only with regard to what they provide at that particular centre but on what other forms of active recreation were available throughout the area. It was hoped that it would lead to greater participation in active leisure and enable analysis to be made of the health outcomes.

08/10 WORLD MENTAL HEALTH DAY Jaci Brumwell informed Members of the success of the World Mental Health Day event that the Authority hosted at Chesterfield Library and which was supported by the PCT, NHS and voluntary health organisations. The event had been a great success

with over two hundred people attending and had raised the profile of the mental health issues people were experiencing. There had been a number of activities on offer including reading groups and poetry activities, with a lot of positive outcomes.

09/10 **DERBYSHIRE READING CHAMPION** Jaci Brumwell informed Members that 2008 had been the National Year of Reading. Derbyshire had taken part in the event with lots of activities and staff had worked very hard to ensure that 25,000 new Members had registered during this period. However, the focus now was to maintain momentum and sustain and build. This was particularly aimed at encouraging young people to participate, hence the creation of the Derbyshire Reading Champion.

When looking to appoint the Reading Champion, a stipulation for the two year post was that the person must live in Derbyshire or have a connection with Derbyshire, was a recognised published writer, and was able to inspire children and young people whilst raising the profile of Derbyshire.

It was confirmed that an appointment had been made with which the Authority were delighted and that Councillor Lewer would unveil the Derbyshire Reading Champion on World Book Day.

10/10 **CAPTURING OUTCOMES FROM CULTURAL SERVICES** Martin Molloy, Strategic Director of Cultural and Community Services explained to members that in accordance with the Audit Commission's requirements, the Authority needed to generate a way of capturing outcomes in a meaningful way that also worked for Derbyshire. This meant that evidence had to be produced to show where was the value to people and how had peoples lives been changed by the Authority's investment in cultural and community services.

Whilst significant evidence existed relating to individuals whose lives had been changed, this was not what the Audit Commission required and Martin challenged all Members to think about how a subtle and persuasive response could be provided to show that people's lives had been altered.

Councillor Lewer thanked Martin for the briefing and given that this was such an important and detailed topic, that it be placed on a future agenda where a more detailed discussion could take place.

11/10 **DATE AND VENUE OF NEXT MEETING** The next meeting of the board would take place on Tuesday 23 March 2010, commencing at 10am at The Whitworth Centre, Darley Dale.

MINUTES of a meeting of the **DERBYSHIRE SAFER COMMUNITIES BOARD** held on 24 February 2010 at the Derbyshire Police Headquarters, Butterley Hall, Ripley

PRESENT

Mrs J Birkin
(Derbyshire Police Authority) – In the Chair

Amber Valley Borough Council

P Carney

Bolsover District Council

Councillor B Murray-Carr

Chesterfield Borough Council

R Hilton

Derbyshire Constabulary

M Creedon

P Rouse

Derbyshire County Council

Councillor C Hart

S Goodwin

R Hill

D Lowe

Derbyshire County PCT

S Pintus

Derbyshire Dales District Council

D Wheatcroft

Derbyshire Fire and Rescue Service

B Davis

Derbyshire Probation Service

R Plang

Erewash Borough Council

Councillor C Corbett

J Jaroszek

High Peak Borough Council

Councillor A Bingham

M Forrester

North East Derbyshire District Council

Cllr A Bingham

A Towlerton

Apologies for absence were submitted on behalf of L Allison (Derbyshire Infrastructure Consortium/Amber Valley CVS), H Bowen (Chesterfield Borough Council), Councillor J Brown (Amber Valley Borough Council), D Lerner (Bolsover District Council), W Lumley (Bolsover District Council), Councillor P Makin (Derbyshire Fire Authority), F McArdle (South Derbyshire District Council), Councillor L Rose (Derbyshire Dales District Council), B Rowland (Audit Commission), Councillor D Stone (Chesterfield Borough Council) B Tregunna (Derbyshire Fire and Rescue Service), Councillor H Wheeler (South Derbyshire District Council) and D White (Probation)

1/10 PRESENTATION BY NOTTINGHAM PRISON GOVERNOR KAREN LLOYD - DEVELOPMENT OF NOTTS PRISON

Nottingham Prison had received a £96 million building expansion increasing the number of prisoners from 550 to 1060 in March 2010 to become a community prison.

After the expansion the Prison Court catchment areas would be derby, Chesterfield, Mansfield and Nottingham. Young prisoners (aged 18-21) on remand would be taken into the prison from August 2010.

Karen explained the changes that were to take place and the impact on partners including:-

- more prisoners being released from HMP Nottingham to Derbyshire
- the opportunity to align business plans, priorities, resources and targets and undertake capacity building together
- access to prisoners before they were released
- opportunity to engage with prisoner families
- improved partnership working with HMP Nottingham

RESOLVED to note the presentation and to circulate the report so that key staff were made aware of the significant new development at Nottingham prison.

Action – Board members to circulate report as appropriate.

2/10 MINUTES OF SAFER COMMUNITIES BOARD MEETING

RESOLVED that the minutes of the meeting of the Board held on 18 November 2009 be confirmed as a correct record.

3/10 MATTERS ARISING – NI 18 ADULT REOFFENDING

PRESENTATION (min 64/09 refers) This presentation would be made to the next meeting.

Action - D White

4/10 ROAD SAFETY PARTNERSHIP – MOTORCYCLE ROAD TRAFFIC ACCIDENTS (min 64/09 refers)

R Hill reported that motorcyclists were over represented in Derbyshire's road casualties accounting for almost a third of all those killed or seriously injured but representing only around 3% of the County's road users. A variety of approaches had been adopted over the years in attempting to address the motorcycle problem. Some success had been achieved on targeted problem routes, but the overall impact in the partnership area had been limited with a rise in casualties in 2009.

A Motorcycle Priority Action Group within the partnership structure had developed a multi agency and multi disciplinary approach to tackling this issue. The report set out a comprehensive action plan to tackle the problem with campaigns, events, training and publicity.

RESOLVED that the Board supports the Road Safety Partnership plans to achieve reductions in motorcycle related injuries.

Action – R Hill

5/10 **GOVERNMENT HATE CRIME ACTION PLAN/ACPO GUIDANCE (min 67/09 refers)** ACPO was still in the process of refreshing their Hate Crime Manual. An update would be submitted to the next meeting if the refreshed manual had been made available.

RESOLVED that the Board notes the report.

Action – S Goodwin

6/10 **SAFER COMMUNITIES TASKING AND ADVISORY GROUP MINUTES** **RESOLVED** that the minutes of the Safer Communities Tasking and Advisory Group held on 3 February 2010 be received.

7/10 **MATTERS ARISING - 05/2010 REIP Bid – VAL Enforcement Vehicles** The costs involved in this bid were to be revisited to add in maintenance figures which would require amendment and re-acceptance by REIP. These additional costs would reduce the overall number of vehicles.

8/10 **SCTAG – TERMS OF REFERENCE** The Terms of Reference for the SCTAG had not been updated since 2006. The revised document now took into account a number of significant changes which had impacted on the work of the group as set out below:-

- the role of the SCTAG in the delivery of the LAA targets, through the development, implementation and performance managements of the County Community Safety Agreement,
- the role of the SCTAG in agreeing priorities and making recommendations to the Safer Communities Board in relation to expenditure of Area Based Grant,
- the Roles and Responsibilities of individual members of the group.

RESOLVED that the Board support the recommendation of the SCTAG to agree the revised Terms of Reference.

9/10 **PERFORMANCE MANAGEMENT FUND BIDS** The Board was informed that of its nine LAA targets and two local targets currently four were at red status and one at amber.

The red targets were:-

- NI 18 – Adult re-offending rates for those under probation supervision
- NI 27 – Understanding concerns about crime and anti-social behaviour
- NI 39 – Rate of alcohol related hospital admissions
- NI 47 – Rate of killed and seriously injured in road traffic accidents

and Amber :-

- NI 1 - % of people who believe people from different backgrounds get on well together in their local area.

The report set out the actions being proposed and detailed information on each target.

RESOLVED that the Board notes performance against the LAA targets and the actions agreed for future SCTAG meetings.

10/10 **ABG FUNDING APPLICATIONS** The Board was informed that there was £9,547 available in the Performance Management Revenue Fund and one application for funding.

Project	Funding	Comment
North East Derbyshire – Burglary and Car Crime	£3,505	Supported - RAG status Amber. This project may assist in bringing the NI into the Green.

There was a potential Performance Management Fund underspend of £6,942.

There was £30,095 available in the Capital Fund due to an underspend of £13,119 on a previous Capital project and the withdrawal of another project which was valued at £10,000. There had been four applications for funding.

Project	Funding	Comment
Chesterfield – Langer Field Community Play Group Project – CCTV Pole	£10,271	Supported – following amendments requested by the SCTAG. Would provide CCTV camera pole/installation in the new MUGA at Langer Field.
South – Town	£9,000	Supported – Part of a £50,000 scheme

Centre CCTV II		providing CCTV in Swadlincote town centre.
Derbyshire Dales – CCTV Camera, Wirksworth	£9,975	Supported – Provides CCTV coverage in 3 rd highest crime/ASB area in Wirksworth.
South – Alert Box, Melbourne	£3,200	Supported – Will support the reduction of ASB in hotspot areas in Melbourne.

There was a potential Capital Fund overspend of £2,351. In order to mitigate this overspend it was proposed to utilise some of the Performance Management Fund underspend to finance the Alert Box scheme. This would give a final Capital underspend of £849 and Performance Management Fund underspend of £2,842.

Although the projects were agreed it was asked that confirmation be given on the funding pot used for the Alert Box projects.

RESOLVED that 1) the Board approves the following projects to be funded from the Performance Management Fund in line with the recommendations made by the SCTAG:-

- a. North East Derbyshire – £3,505 – Burglary and Car Crime
- b. South Derbyshire – £3,200 Alert Box, Melbourne

2) the Board approves the following projects to be funded from the Capital Fund in line with the recommendations made by the SCTAG:-

- a. Chesterfield – £10,271 - Langer Field Community Group Play Project – CCTV pole
- b. South Derbyshire £9,000 – Town Centre CCTV II
- c. Derbyshire Dales – £9,975 - CCTV Camera, Wood Street, Wirksworth

3) a full evaluation of the projects supported be submitted to a future meeting to assess impact.

Action – S Goodwin

11/10 AREA BASED GRANT COMMITMENTS AND REDUCTION IN CAPITAL ALLOCATION 2010/2011 The report set out a breakdown of the budget for the total Area Based Grant of £895,794 for 2010/11. This was the final year in the Boards three year commitment to the funding of posts from the grant. An uplift of 1.5% had been included for salary costs and partners had accepted the 1.5% uplift as appropriate against their own contributions.

The SCTAG had considered the allocation of the remaining fund in relation to LAA targets and agreed as previously that the remaining budget be allocated with £200,000 split equally across the eight community safety partnerships and the balance £102,542 allocated to a performance management fund for 2010/11.

Notification of a 50% reduction in the capital fund from £258,000 to £129,000 in 2010/11 had been received from the Home Office and a copy of the letter was attached as Appendix B to the report. Councillor Hart had made representations to the Government about the size of the cut and the impact this would have. The issue was discussed at the SCTAG which agreed that the full evaluation of Operation Relentless should be considered before deciding upon allocation.

RESOLVED that the Board 1) accepts the SCTAG recommendations regarding the allocation of the ABG revenue budget for 2010/11 and that £200,000 be split equally between the Community Safety Partnerships for local partnership programmes and £102,542 be used as a Performance Management Fund; and

2) notes the 50% reduction in Capital allocation from the Safer and Stronger Communities Fund 2010/2011, revising the allocation for Derbyshire to £129,000, and the decision of SCTAG to defer allocation of the fund until the final Operation Relentless evaluation had been provided.

Action – S Goodwin

12/10 **OPERATION RELENTLESS 2009 EVALUATION AND 2010 DATES** The report set out some of the initial findings on the success of the operation. The full evaluation report would be submitted to a future meeting and circulated to CDRP's. Presentations on the operation were being undertaken nationally. Operation Relentless for the current year was scheduled for six weeks commencing 27 September 2010 to 7 November 2010.

RESOLVED that 1) the Board notes the findings from the evaluation for Operation Relentless and the 2010 dates for Operation Relentless; and

2) a presentation on the full evaluation report be made to the next meeting.

Action – P Rouse

13/10 **VIOLENCE, ALCOHOL AND LICENSING UPDATE** Over the last two years the VAL's had developed significantly and there were

currently 6 in operation:-

- Amber Valley and Erewash (A Division)
- Bolsover
- Chesterfield
- Derbyshire Dales and High Peak (B Division)
- North East Derbyshire
- South Derbyshire

Partners involved in the Amber Valley and Erewash VAL were keen to see the current arrangement continue as at present after the force reorganisation of Police Divisions from April 2010. The Chief Constable confirmed that there was no intention to change VAL arrangements.

It was felt that PCT colleagues who had attended the meetings in the past felt that they were unable to positively contribute to the work of the VAL's and this required further consideration.

No accreditation schemes had been established within the county via the VALs, however, a national Mandatory Code of Practice for the retail of alcohol had now been published.

RESOLVED that the Board supports the SCTAG recommendations as set out below:-

- a) to strengthen links between the VAL's and the SCTAG/SCB a representative from Community Safety at a county level should attend each of the VAL meetings, thereby allowing best practice to be shared cross county and support consistency in delivery;
- b) partners ensure VAL's have effective administrative support and have a recording system in place to capture the data suggested;
- c) a training session be commissioned to increase knowledge of licensing legislation amongst key stakeholders;
- d) the PCT identifies a representative in each area who could engage with this agenda, and that the CSP in each area works with them to identify the most appropriate meeting for them to attend;
- e) a paper clarifying the role Local Authority Licensing Departments can play in early interventions with Licensed Premises be produced for use by the VAL's;
- f) no further work is done in relation to the consideration of an accreditation scheme until the publication of the good practice guidance when a further report will be produced for consideration by the SCB;
- g) six monthly progress reports are provided to monitor progress report outcomes.

Action – S Goodwin

14/10 **DCC SAFEGUARDING UPDATE** The annual report to the Board included an update from the Safeguarding Vulnerable Adults Partnership and an annual update from the Domestic Abuse County Forum. The Forum was an expert group to the Safer Communities Board.

A focus of work for the partnership had been ensuring that abuse and neglect of vulnerable adults was identified by all agencies and help provided through referral into safeguarding procedures. There had been an over trend increase of referrals into safeguarding to 584 cases which would point to 869 referrals by year end compared with 412 for 2008/9. It was anticipated that the current publicity campaign would continue to increase referrals from the public currently standing at 114 referrals for the half year against 87 in the previous full year.

Future development of the partnership included having a chair for the partnership that was independent of any of the partner agencies, and recruitment was underway.

RESOLVED that the Board notes the report and the actions taken this year by the Domestic Abuse County Forum.

Action - Andrew Hambleton

15/10 **WORKING TOGETHER ON GYPSY AND TRAVELLER ISSUES – GUIDANCE** Partners were asked to comment on the protocol attached to the report and to consider whether existing resources or powers could be used more effectively. It was felt that there was some inconsistency across the County when dealing with Gypsy and Traveller issues.

Derbyshire Dales were attempting to find permanent sites for travellers and any assistance would be appreciated. Amber Valley stated that the cost of clearing up after traveller encampments were considerable.

RESOLVED that District Community Safety Partnerships consider the Inter Agency Guidance “Working Together on Gypsy and Traveller Issues” and reports views back to the next meeting.

Action – All partners

16/10 **DATE OF NEXT MEETING** **RESOLVED** that the next meeting of the Board be held on 2 June 2010, commencing at 9.30am in the New Conference room, Police HQ.

17/10 **CHIEF FIRE OFFICER** The Chair thanked Brian Tregunna in his absence for his immense contribution to the Safer Communities agenda and wished him well in his retirement.

MINUTES of the meeting of the **SUSTAINABLE COMMUNITIES THEMATIC PARTNERSHIP BOARD** held on 23 February 2010 at County Hall, Matlock.

PRESENT

Councillor J C Jackson - in the Chair
(Derbyshire County Council)

Amber Valley Borough Council

J Townsend

Chesterfield Borough Council

R Hilton

L Sharp

3D

P Edwards

Derbyshire Constabulary

J Parsons

Derbyshire County Council

M Bishop

G Pickford

I Stephenson

C Walker

M Young

Derbyshire Dales District Council

Cllr L Rose

D Wheatcroft

Derbyshire Employment and Skills Board

H Hastie

DCPCT

A Pritchard

Erewash Borough Council

Cllr C Corbett

GOEM

S Battlemuch

High Peak Borough Council

Cllr E Thrane

Peak District National Park Authority

R Gillis

South Derbyshire District Council

Cllr H Wheeler

B Ledger

Apologies for absence were submitted on behalf of, H Bowen (Chesterfield Borough Council), Cllr J Brown (Amber Valley Borough Council), P Garney (Amber Valley Borough Council), J Dixon (PDNPA), J Jaroszek (Erewash Borough Council), D Lerner (High Peak Borough Council), F Lord (Derbyshire Economic Partnership), T Neaves (Derbyshire Constabulary), B Rowland (Audit Commission), Councillor R W Russell (Chesterfield Borough Council), A Thomas (Derbyshire County Council) and Councillor E Watts (Bolsover District Council).

1/10 **MINUTES RESOLVED** that the minutes of the meeting held on 1 December 2009 be confirmed as a correct record.

2/10 **PERFORMANCE REPORT – QUARTER THREE 2009/10**
The Board considered a report on the details of performance against the Sustainable Communities priority indicators for the period of April to December 2009 (Quarter Three). The report set out summary highlights for this period and more detailed performance information with supporting comments.

The target for this period on Municipal waste being landfilled had been achieved, although it was anticipated that the year end target would not be met. Progress was being closely monitored.

The priority indicators not on track to achieve targets were:-

- Improved street and environmental cleanliness – (a) levels of litter. The latest survey information showed performance for Derbyshire was currently slightly worse than the target, by 0.27%. Work was underway to analyse the data to understand the differences in performance at a local level to help deliver improvements.
- Working age population qualified to at least Level 2 or higher. Performance had improved in 2008/09; however performance for 2009/10 had decreased slightly by 0.2% on last year.

Current performance on the priority indicator for working age people claiming out of work benefits in the worst performing neighbourhoods was just below target but the impact of the current economic downturn had not been as great as anticipated.

Data was not yet available to report on the priority indicators for non-principal roads where maintenance should be considered and per capita CO2 emissions in the Local Authority area.

RESOLVED that the Board 1) notes the performance highlights of the Sustainable Communities priorities and acknowledges the progress achieved to date ; and

2) receives future performance reports.

3/10 **KEY AREAS OF FOCUS ON PERFORMANCE** The Executive Board had requested information on areas of concern and asked

that Lead Officers and Chairs of Thematic Boards attend future meetings. The areas of concern were agreed as:-

NI 163 Working Population qualified to at least level 2 or higher PSA2
NI 193 Percentage of municipal waste landfilled
NI 153 Working age people claiming out of work benefits in the worst performing neighbourhoods.

RESOLVED to note the areas of concern and inform the Executive Board accordingly.

4/10 DEVELOPMENT OF PERFORMANCE DASHBOARDS Mags Young gave a presentation on a framework for capturing the supporting measures and actions/initiatives that contributed to the achievement of the Boards 10 priority indicators, including the ability to drill down into more detail, capture benchmarking data and identify trends to inform debate and decision making. The aim was to produce the information in the most streamlined way.

Board members agreed that the system would be extremely useful but queried how planning would take place to achieve the targets and for any remedial actions required. It was explained that the key initiatives and actions included in the framework would be identified with sub groups and milestones would be built into the process with red, amber, green ratings. Any corrective actions would be informed by and captured within the overall framework.

It was also stated that opportunities to look at performance versus costs to ensure that value for money was being achieved was being explored and work was being undertaken with the Audit Commission on trying to capture meaningful information on this issue.

The framework was still being developed and would be shared with the Board members and with performance colleagues in the near future.

RESOLVED to note the presentation.

5/10 SUB GROUP UPDATES ON PROGRESS AGAINST DELIVERY PLANS Updates were given as set out below:-

Housing – The target of 453 units was likely to be reached although there was concern at the disparity of the quantity of units being delivered in each district area and that the impact of the current economic slowdown was not likely to be felt until future years. It was agreed that information on

individual partner performance would be circulated. A protocol was being established on how available land was brought forward around the county.

The sub group felt that there was a need to raise the profile of affordable housing across the county and had therefore proposed to hold a housing summit in the summer.

Although a number of housing groups existed around the county, the group hoped to establish themselves as the primary co-ordinating group for all housing issues.

It was queried whether there was any update on the HCA Single Conversation bidding process. No clarity had been received on the grant resources available. Four Single Conversations were in place across the county and it was useful that this included a pilot scheme area.

Climate Change – The papers previously circulated included the delivery plans for NI 186 and 188 which required updating.

NI 188 – Work was being undertaken towards level 2. It had been queried with DEFRA whether risk assessments needed to be undertaken for all services as some fitted within a generic list of risks. All returns on risk assessments had been requested by 31 March. A local action plan would be developed which all services managers could adapt to their service areas. This would be shared with partners.

NI 186 – Projects were ongoing. There had been initial data from the Energy Cost Monitors project which had resulted in an average saving of 2kw a day per household which equated to a financial saving of £60-70 per year and 0.3 tonne of CO² per household a year. Monitors had a life span of seven years and based on current lending figures this would total 44,000 lendings. A business pilot was to take place in the near future. Further work with businesses was encouraged.

Employment and Skills - An update report and Derbyshire Schools Work Experience Programme Annual Report had been circulated to the Board. Hugh Hastie, Vice Chair of the group circulated updated statistics.

The number of 16-18 Not in Employment, Education and Training (NEET) currently stood at 1200. The number of 18-24 year olds claiming Job Seeker Allowance for 6 months or more had risen by 230%, with high drop out rates, with the biggest increases in Swadlincote, Long Eaton, Glossop and Ilkeston.

It was felt that there was a greater need to match individuals aspirations with training that led to the jobs that were available which were currently in the social care and tourism sectors, although indications of future growth in Derby and Sheffield were discussed. There were fewer apprenticeships available in the current year and it was important to ensure that skills would be available at the end of the recession.

Work was also ongoing to increase private sector representation from businesses on the group and to complete a focussed strategic plan by the end of March.

Transport – The Delivery Plan for NI 175 had been circulated. A workshop had been held on steps to increase accessibility. All public transport information was to receive a new branding which would encompass community transport. All eight community transport services would also have new websites. Key issues also included better coordination and better use of transport and links to the other sub groups and thematic partnerships on transport and accessibility issues including the personalisation agenda.

Derbyshire Sport had asked that the use of trails be promoted to assist in health and Tibshelf had been put forward as a pilot project.

Each District had also received £20,000 from the PCT/DCC for community transport schemes specifically for the health and social care agenda.

Waste and Street Scene – The minutes of the meeting held on 4 February had been circulated. Following a recent allocation of Waste Performance Efficiency Grant (WPEG) funding of an additional £75,000, the Fly Tipping Project, which was having some positive results, would be able to continue until March 2011.

The planning application for a new waste treatment facility in Derby had been turned down which would result in additional landfilling and associated significant costs.

There had been no willingness to pursue the establishment of a joint waste authority although partners were keen to undertake more joint working including green waste, doorstep collections and kitchen waste. It had been discussed that the £50,000 left in RIEP funding may be used to undertake a procurement exercise on a universal collection for recyclable materials. Board members were concerned that this sort of collection would have major cost implications and the question of value for money would have to be considered against any outcome.

It was suggested that energy from waste should be investigated looking forward into the future and the possibility of making fuel from waste which could be used for council vehicles.

Regeneration – Board members were concerned that there was no report from the Regeneration group. Ian Stephenson would ensure that an update was submitted to the next meeting.

6/10 **DERBYSHIRE PARTNERSHIP FORUM BOARD – FEEDBACK FROM LAST MEETING – 29 JANUARY 2010** As reported the Executive Board had requested information on areas of concern and asked that Lead Officers and Chairs of Thematic Boards attend future meetings.

7/10 **AGENDA ITEMS FOR FUTURE MEETINGS** It was agreed that Regeneration be a key item of focus for the next meeting. Other suggestions included a presentation on NI 186 from the Climate Change Sub-group Local Improvement Advisor and the Derbyshire Health Inequality Strategy and associated issues for the Board and partners.

8/10 **DATE OF NEXT MEETING** The next meeting of the Board would be held on Tuesday 25 May 2010.