

PUBLIC



## **Derbyshire Partnership Forum**

Committee Room 1  
County Hall  
Matlock

26 September 2014

### **Agenda**

1. Welcome and apologies
2. Minutes of the last meeting and matters arising
3. Derbyshire Partnership Forum Round-Up Report
4. Anti-Poverty Strategy - Report
  - Strategy Appendix A
  - Action Plan Appendix B
5. Combined Authority
6. Climate Change Charter – presentation
7. Workshop – Community Engagement
8. Any other business
9. Date of next meeting
  - Friday 5 December 2014

**NOTES** of the **DERBYSHIRE PARTNERSHIP FORUM** held on 27 June 2014  
at County Hall, Matlock

**PRESENT**

Councillor A Western  
(in the Chair)

<b>Amber Valley Borough Council</b> J Townsend	<b>Derbyshire Fire Authority</b> Councillor R L Hosker
<b>Bolsover District Council</b> E Watts	<b>Derbyshire Fire and Rescue Service</b> J Smith
<b>Bolsover District Council/North East Derbyshire District Council</b> W Lumley	<b>Derbyshire Police and Crime Commissioner</b> A Charles
<b>Chesterfield Royal Hospital</b> S Turner-Saint	<b>Erewash Borough Council</b> Councillor C Corbett
<b>Community and Voluntary Partners</b> L Wallace	J Jaroszek
<b>Department for Work and Pensions</b> B Weston	<b>Erewash Voluntary Action</b> S Scott
<b>Derby College</b> L Curd	<b>Financial Action &amp; Advice Derbyshire</b> B Parker
<b>Derbyshire Older Persons Advisory Group</b> P Frakes	<b>Groundwork</b> T Witts
<b>Derbyshire County Council</b> Councillor C Neill Councillor B Ridgway M Ashworth J Bowdler J Cowings W Downes S Eaton J Hirst F Jones E Michel I Stephenson	<b>High Peak CVS</b> N Caldwell
	<b>Midlands TUC</b> R Johnston
	<b>NDVA</b> J Willis
	<b>North East Derbyshire District Council</b> S Lee

I Thomas J Vollar C Walker J Wildgoose  <b>Derbyshire Dales CVS</b> N Moulden  <b>Derbyshire Dales District Council</b> P Wilson	<b>Public Health England</b> Dr Fu-Meng Khaw  <b>Tameside and Glossop CCG</b> S Allinson  <b>The Getaway – CAYA</b> K Gardam
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Apologies for absence were submitted on behalf of Councillor D Allen (DCC), T Allen (Derbyshire Community Health Services NHS Trust), Councillor G Baxter (North East Derbyshire District Council), Councillor C Bisknell (High Peak Borough Council), H Bowen (Chesterfield Borough Council), G Boyle (Chesterfield Royal Hospital NHS Foundation Trust), D Bunton (Derbyshire Dales District Council), Councillor J Burrows (Chesterfield Borough Council), G Cowcher (Derbyshire, Nottinghamshire and Leicestershire Chamber of Commerce), M Creedon (Derbyshire Constabulary), Dr P Dewhurst (University of Derby), Councillor J E Dixon (DCC), S Goodwin (DCC), J Greenhalgh (DCC), S James (Derby Hospitals NHS Foundation Trust), J Lee (Links CVS), Councillor B Lewis (DCC), D Lowe (DCC), F McArdle (South Derbyshire District Council), M McElvaney (DCC), J Pendleton (North Derbyshire CCG), Councillor L Rose (Derbyshire Dales District Council), M Rowe (Big Lottery Fund), J Smith (South Derbyshire Council for Voluntary Service), Rt Reverend H Southern (Churches Together in Derbyshire), B Thacker (Derbyshire Constabulary) and Councillor B Wheeler (South Derbyshire District Council).

**7/14**        **MINUTES** The minutes of the meeting held on 14 March 2014 were confirmed as a correct record.

**8/14**        **ADDRESSING SKILLS ISSUES IN DERBYSHIRE – UPDATE FROM THE MARCH 2014 WORKSHOP** Ian Stephenson provided an update on the Addressing Skills Issue in Derbyshire workshop which took place on 14 March 2014. The current and future activity which would address the key themes that emerged from the workshop was outlined.

The workshop session sought to develop a shared understanding of the skills agenda and to identify:

- Issues relating to the delivery of the skills agenda across Derbyshire;
- The key challenges in delivering skills priorities;
- Gaps in current provision and understanding;
- Opportunities to work together to do things differently and to add value to current activities.

Analysis of the table discussions had since been undertaken and a range of issues, challenges and gaps were identified. These were included in the Appendix to the report and summarised in the body of the report for information. Further discussions relating to the key issues were undertaken by the Forum.

A number of key issues raised were being taken forward through work that was currently taking place or was planned to take place as follows:-

- Derbyshire County Council was currently in the process of developing a Youth Employment Strategy for Derbyshire;
- D2N2 had invited submissions for the development of a scoping exercise to model a D2N2 Employability Framework. This framework would aim to increase employment opportunities, raise career aspirations and insights, and provide school leavers with tools to enable job-readiness and give local employers the confidence to employ our young people;
- The D2N2 Strategic Economic Plan had a commitment to produce an escalator to employment to bring people into the labour market. This would build upon a good practice already in place to link together traineeships, apprenticeships and other interventions, so that young people could see all the access points;
- The National Careers Service contract commenced in October 2014 and this included brokering employers into schools as part of the contract.

**RESOLVED** that the Forum (1) notes the summary of the Addressing Skills Issues in Derbyshire workshop held on 14 March 2014;

(2) received further updates on future developments in relation to worklessness and skills and that a review of progress undertaken, specifically in relation to the existing and planned activities outlined within the report; and

(3) ensure the emerging Young People's Strategy for Employment and Skills takes account of the issues raised.

**9/14**      **HOUSING, HEALTH AND SOCIAL CARE** An update was provided on the progress on two key issues, the Disabled Facilities Grant and the Lifetime Homes Standard.

#### Disabled Facilities Grant

Work was being taken forward through the DFG Strategy Group who had prepared a work programme and action plan which had identified 13 areas for improvement including:

- Sharing best practice on delivery of the DFG in order to inform improvements across the county. This had informed the introduction of the new triage service.
- Rolling out a new triage service across the county in partnership with the Home Improvement Agency which aimed to improve the DFG process in terms of targeting most in need and improving the time they took to progress.
- Exploring the use of personal budgets for the DFG.
- Exploring ways to improve the speed in which Districts were invoiced for work from the County Council.
- Improve the availability of performance data including service user satisfaction reporting.
- Drafting a DFG hardship policy.
- Drafting a County-wide DFG Strategy.

### Lifetime Homes Standard

Work was taking place through the Heads of Planning Group and through direct links with developers who had expressed an interest in moving the issue forward. There were two key pieces of work which were being taken forward at the moment and these were:

- Scope out potential guidance for planners in relation to the LHS – This idea was being explored through the county wide Heads of Planning Group. The issue was discussed at a meeting in April and members had been asked to contribute their ideas by the end of May. A proposal would be discussed at the next meeting. The aim was to develop common guidance which would feed into LDFs locally.
- Influencing developers – working with Steve Midgley of Fairgrove Homes to organise a roundtable with developers from across the county. Mr Midgley had extensive contacts with other developers who had been notoriously difficult to engage in the past. The aim of the roundtable was to develop a collective understanding of the issues in relation to LHS, explore new opportunities for partnership working and work towards a commitment to LHS from the developers to increase the percentage of homes which met the LHS.

Trevor Witts of Groundwork reported on a project in the north east of the County where two bungalows at Calow were in the process of being built. The project was a partnership project between North East Derbyshire and Groundwork and was being built on an infill site. Groundwork had prepared detailed costings which incorporated the land value. When the properties had been completed they would be sold on the open market at a price that had been verified by a local estate agent. This proved that the cost of the build could be covered. Groundwork would be happy to host a site visit if members of the forum were interested, prior to them being sold. It was reported that

Groundwork would be happy to work with other partners on similar projects. A more detailed report would be presented at the next meeting.

**RESOLVED** to note the update from the Housing, Health and Social Care Working Group.

**10/14**      **DERBYSHIRE FIRE AND RESCUE SERVICE – SERVICE PLAN, SUSTAINABILITY THROUGH COLLABORATION** Joy Smith, the Chief Executive of Derbyshire Fire and Rescue Service (DFRS) attended the meeting and presented the Forum with their recently approved Service Plan. The Plan outlined how the Service would meet the needs of the communities of Derbyshire and the challenges over the coming years. It covered a three year period, with a review undertaken each year that would result in an annual delivery plan. The Service programme – ‘Fit to Respond’ was planned to take DFRS through the funding challenges until 2017. The aim of the programme was to ensure resources were focussed on risks and priorities across the Service. The Service priorities were: preventing fire and other emergencies; protecting people, property and the environment; and responding to fire and rescue emergencies. It was noted that there was a further 200 safer homes in Derbyshire as a result of the installation of sprinklers. Also, in a recently undertaken consultation of stakeholder views, quicker response times was felt to be the main priority.

By working with other agencies that shared common goals, the needs of the most vulnerable throughout Derbyshire’s diverse communities could be addressed in a more effective and efficient way. It was intended to pursue this collaborative approach to drive efficiency and effectiveness. An example of activities that were being explored were the shared Police and Fire Service Headquarters that would be a flagship project delivering not only co-location but shared services.

On behalf of the Forum, Councillor Western thanked Joy Smith for her very informative presentation.

**11/14**      **REDUCING POVERTY IN DERBYSHIRE** The Task and Finish Group had met on a regular basis to develop the draft Anti-Poverty Strategy which was attached as an Appendix to the report. The strategy was structured around four key challenges relating to poverty in Derbyshire. The strategy identified a number of partnership principles in terms of the strategic partnership response, which would be extremely important in guiding the work of partners against a backdrop of public sector resources in Derbyshire over the next three years. In developing the strategy it was recognised that a significant amount of work was already taking place across the county, specifically to support the challenges that had been highlighted. The purpose of the strategy was to pull this work together and to identify those areas where partners could and needed to do more.

The Forum entered into a workshop strategy to consider further the development of the draft Derbyshire Anti-Poverty Strategy.

**RESOLVED** to (1) note the progress made on the development of an anti-poverty strategy for Derbyshire;

(2) approve the draft strategy for consultation; and

(3) receive a further report on progress and detailed action plan at the next meeting of the Forum in September 2014.

**12/14**      **DATES OF FUTURE MEETINGS** The dates for future meetings were:-

Friday 26 September 2014

Friday 5 December 2014

## DERBYSHIRE PARTNERSHIP FORUM

26 September 2014

### Derbyshire Partnership Forum Round-Up Report

#### **Purpose of the report**

To provide the Forum with a round-up of key progress in relation to issues and projects not covered elsewhere on the agenda.

#### **Housing, Health and Social Care**

##### **Disabled Facilities Grants**

Partners requested that a pledge be brought back to the Derbyshire Partnership Forum for all partners to sign a commitment to improve the Disabled Facilities Grant process to achieve better outcomes for residents. The Disabled Facilities Strategy Group is taking this action forward.

##### **Lifetime Homes Standard**

Partners agreed that the costs of developing a home to Lifetime Homes Standard should be investigated. The Hidden Housing Crisis report by Leonard Cheshire states that "Building a home to Lifetime Home standards, with wider doors and walls strong enough for grab-rails in case the owners need them in the future, costs an average of £1,100 extra per property. A fully wheelchair-accessible property costs an extra £13,000."

The costs of the development of new homes to Lifetime Homes Standard has also been raised at the House Builders Federation Small Developers Group. Two SME house builders have agreed to provide some costs for schemes. The issue has also been raised at the county Heads of Planning Group. Further information will be circulated to partners as and when this becomes available.

***Round table discussion with developers*** - A roundtable discussion relating to Lifetime Homes is to be held with developers. This is scheduled to take place on 25 September and the focus is on issues relating to achieving a more joined up approach to housing, health and social care to meet the needs of an ageing population. A verbal update will be provided at the DPF meeting on progress.

***Derbyshire Partnership Forum visit to Lifetime Homes development*** – At the previous meeting, it was agreed that a visit for partners to the two lifetime homes bungalows being built in Calow, be arranged. This was originally scheduled for 11 August 2014, but many Forum members were unavailable, so further dates were

circulated. The visit will now take place at 2.30pm on Thursday 2 October 2014, and any partner wishing to attend should email [policy@derbyshire.gov.uk](mailto:policy@derbyshire.gov.uk)

## **Addressing Skills Issues in Derbyshire**

### **Young People's Strategy for Employment and Skills**

Partners had previously agreed that the Young People's Strategy for Employment and Skills would need to include details of young people with disabilities and learning disabilities. Partners also believed the Strategy should reflect the National Citizens Service programme. A set of broad objectives has been developed for the Elected Member-led Programme Board which has been established to take this forward. A key objective is to ensure activity delivered by the Council meets the identified needs of all young people (including those with special educational needs, children with disabilities and looked after children). The Programme Board will also ensure the Strategy reflects the National Citizens Service programme.

### **Health and Social Care Skills**

The Local Enterprise Partnership (D2N2) has sector based consultative task forces, but this does not include health and social care. The question was raised as to how health and social care could be embedded as a key sector to ensure there are enough trained people to meet future needs.

All of the Employment and Skills Boards in the D2N2 region have requested that health and social care be included as a key sector, but D2N2 have indicated that health and social care will not be added to the eight key sectors for economic focus. A further discussion with partners around this topic would be helpful.

### **European Funding**

Partners felt that greater access to European Funding was important to progress skills issues within Derbyshire and further opportunities to access funding need to be explored. Part of the D2N2 Strategic Implementation Plan for Skills and Employment looked at European Social Funding. Within the County Council a working group has been established to ensure the revenue programme recognises the need within the county.

D2N2 will also shortly be launching a public consultation in early October regarding the future European Structural and Investment Funds (ESIF) programme for 2014-20 prior to submitting an implementation plan to Government by 7 November 2014. This follows on from the ESIF Strategy which was approved earlier this year. The programme will include a mixture of competitive calls and commissioned activity, with a substantial element of delivery being channelled through "opt-in" organisations which include Skills Funding Agency, Department for Work and Pensions, Manufacturing Advisory Service, UK Trade & Investment etc. It is anticipated that calls for applications will not go live until late Spring 2015. Further details will be circulated to partners as they become available.

### **Career pathways**

Public Health England were interested in an industry career pathway for health. This is the responsibility of the Derbyshire Local Education and Training Council and Health Education England. The Economic Regeneration Team, Derbyshire County Council will provide further updates

### **Employee rights and responsibilities**

Rob Johnston agreed to provide information on the employee rights and responsibilities workshops delivered by the TUC, which help prepare workers for the world of work. They were initially designed for apprentices but have been adapted to work with migrant communities and youngsters on the edge of work. The TUC are currently developing a training programme to expand the delivery of the workshops by representatives and officers. Further details about the content of the course and are attached at Appendix A and a case study at Appendix B

### **Derbyshire Ready**

It was agreed to circulate details of the evaluation of this pilot programme which has been running in 20 schools. Further details are attached at Appendix C.

### **Recommendations**

Partners are asked to note progress in relation to the issues and projects outlined in the report and to receive further reports in due course

**Ian Stephenson  
Chief Executive  
Derbyshire County Council**

## Employee Rights and Regulation ERR Scheme of Works

Total time	Time minutes	Content	Objectives	Delivery	Activity	Assessment	Resources	Remarks
5	5	Tutor introduction, name, role, purpose of session	Introduction, clear understanding of why students attending	Tutor				
10	5	What can we reasonably expect from an employer or employment?	Students think about employment eg; wages, holidays, safe working, training	Tutor lead, set questions, offer ideas, there are no trick questions or answers	Students write notes to resource 1 <b>Individual or paired activity</b>		Handout 1	
15	5	Analyse notes from students	Share collective knowledge and realistic expectations	Tutor to stimulate debate in group, student lead	Group feedback	Tutor to guide feedback control realistic expectation as necessary	Flip chart	
20	5	What can the employer reasonably expect from us?	Students think about their responsibilities at work, eg time keeping, conduct,	Tutor lead, set questions, offer ideas/ guidance	Students write notes to resource 1 <b>Individual or paired activity</b>		Handout 1	
25	5	Analyse notes from students	Share collective thoughts and knowledge and realistic expectations	Tutor to stimulate debate in group, student lead	Group feedback	Tutor to guide feedback control realistic expectation as necessary	Flip chart	
35	10	What are Trade Unions? Why are we involved in	Broaden awareness of trade union work and reps in the workplace.	Tutor lead talk	Group		Handout 2	Working to protect right of all workers

		Apprenticeships						and supporting learning
40	5	Feedback Question & Answer	Student understand role to trade unions	Open debate	Group discussion			
45	5	Do we have rights when employed? What are they?	Students think about their potential vulnerability and understand limits	Tutor poses question to look at rights at work	Students write notes to resource 1 <b>Individual or paired activity</b>		Handout 3, 4,5	
50	5	Analyse notes from students	Explore their knowledge base	Tutor to stimulate debate in group, student lead	Group feedback	Tutor to guide and give examples	Flip Chart	
55	5	Who is there to help us at work?	Students identify their knowledge of support available to them	Tutor guidance to think of all areas of employment, training, working, well being	Students write notes to resource 1 <b>Individual or paired activity</b>		Handout 2	
60	5	Analyse notes from students		Tutor stimulated debate	Group feedback		Flip Chart	Trade unions, CAB, HR, Training manager, College/ provider, internet
65	5	Question & Answer session on whole experience	Question & Answer Session	Website and further information	Group discussion		Handout 6	Website details of unions and employment rights

### **Unionlearn in the Midlands Case Study Mansfield District Council Summer Jobs School**

School leavers in Mansfield were offered a unique opportunity to look for work while being paid to learn new skills over the summer as part of a *Summer Job Shop* project, funded by Mansfield District Council through its *Working Neighbourhood Fund*.

The local authority joined forces with West Nottinghamshire College, the TUC skills and education arm Unionlearn and local employers to run the third Summer Job Shop in August 2013. Nineteen young people took part in workshops and activities to prepare them for employment and help them to plan their careers. They also received an allowance of £20 per week for their attendance and contribution.

The pioneering project began in 2011 and gives 16-18 year olds in Mansfield a unique opportunity to find a job. Targetting school leavers in the most deprived areas in Mansfield, it aims to break the cycle of unemployment by raising expectations and aspirations and develop skills to prepare young people for employment.

In 2012 the initiative was short listed for a national Local Government Chronicle Economic Development Award after half of the 58 young people taking part in the first Summer Job Shop in 2011 secured employment opportunities and others accessed alternative educational routes. Five went on to secure apprenticeships with the Council, working within its housing maintenance team. Two thirds (8 out of 12) of those attending the Summer Job Shop the following year started an Apprenticeship and the other four went on to full-time education. And last year, almost half (9 out of 19) started an Apprenticeship while three went on to full-time education.

The most recent Summer Job Shop gave young people the opportunity to “job-shadow” with local employers including Mansfield-based video production company A-Star Media and the local newspaper Mansfield Chad, as well as in various departments of the local authority and the college. The initiative also provided them with support including motivational tips, help creating a professional CV, team-working, confidence building and communications skills, mock interviews and the chance to meet employers looking to recruit.

Seventeen-year old Mary Murfitt-Jones, who wants to become a fashion photographer, spent a creative day on her job placement split between the Chad newspaper and A-Star Media, learning about life behind the lens.

"I enjoyed learning how to compose different types of photographs and edit video footage. I'd really like to get an apprenticeship within film or photography," she said. "First of all though, I want to improve my Maths and English skills, which will help me with an apprenticeship and working life in general."

The young people also found out about their rights and responsibilities in the world of work and the role of the trade unions in a session with Unionlearn Project Worker Mick Brightman, with representatives of public services unions GMB and Unison also there to offer advice.

“Working in partnership with the TUC was valuable to what the Summer Job Shop was able to offer,” said MDC Learning & Development Project Officer Gemma Etches. “Presenting young people with important and essential information on rights and responsibilities in the workplace complimented the overall programme aimed at raising employability skills. It’s vital for young people to have independent advice and good mentoring in a new career; trade union representatives are well equipped to offer this additional support.”

[Photos see: <http://www.mansfield.gov.uk/index.aspx?articleid=5188>

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**DERBYSHIRE PARTNERSHIP FORUM****26 September 2014****REDUCING POVERTY IN DERBYSHIRE****1. Purpose of the report**

To approve the final draft Derbyshire Anti-Poverty Strategy – Working together to tackle poverty in Derbyshire 2014-2017.

**2. Information and analysis**

The rising cost of everyday goods and services, the growing number of food banks in Derbyshire and the impact of welfare benefit reforms on local communities has been a growing area of concern for partners. At the last meeting of the Forum in June 2104, partners considered and approved the draft Derbyshire Anti-Poverty Strategy for consultation.

The Strategy has been developed using research and information about growing levels of poverty in the county and has been amended to reflect the results of consultation with key stakeholders and local people. The strategy is structured around four key challenges and identifies a number of principles in terms of the strategic partnership response, which will be extremely important in guiding the work of partners against a backdrop of reducing public sector resources in Derbyshire over the next three years.

Reducing poverty in the current economic climate will continue to be a significant challenge and the combined effort of partners will be essential. In developing the strategy it is recognised that a significant amount of work is already taking place across the county. The purpose of the strategy has been to pull existing activity together and to identify those areas where partners could and need to do more. A number of cross-cutting partnership priorities have been developed as follows:

- Develop strong and effective leadership which seeks to reduce and mitigate the impact of poverty in Derbyshire
- Develop and promote a shared understanding of poverty and inequality across Derbyshire
- Maximise household income
- Develop a coordinated approach to tackling food poverty
- Visibly work to tackle poverty and inequality, building community resilience to support people to help themselves

Each priority is supported by a range of high level actions which are designed to concentrate both effort and resource over the next three years.

Comments received from partners at the DPF workshop in June 2014 and during the consultation period which ran for six weeks between 31 July 2014 and 15 September 2014, have now been incorporated into the final draft of the Strategy, which is attached at Appendix A for approval. A draft action plan, attached at Appendix B for consideration, has been developed to support delivery and implementation of the Strategy. The intention is for the action plan to be a working document which is updated and refreshed on a regular basis.

The Strategy itself will be reviewed and refreshed on an annual basis to ensure that it continues to reflect the priorities of the partnership and remains fit for purpose given the challenges that lie ahead. It is recommended that the Forum's Anti-Poverty Working Group continue to meet to ensure that there are strong mechanisms in place to review progress against the four key challenges and to ensure that activities outlined in the action plan are implemented. It is also recommended that reports on progress be presented to the Forum on a quarterly basis.

### **Recommendations**

It is recommended that:

1. Partners approve the final draft Derbyshire Anti-Poverty Strategy – Working together to tackle poverty in Derbyshire
2. The Anti-Poverty Working Group continues to meet to review progress and ensure the delivery of priority actions.
3. Reports on progress be presented to the Forum on a quarterly basis.

**Ian Stephenson  
Chief Executive  
Derbyshire County Council**

Theme	Key Tasks and Actions	Priority	Timescale	Resources	Responsibility
<b>Develop strong and effective leadership which seeks to reduce and mitigate the impact of poverty in Derbyshire</b>					
<b>Ensure that there is a clear vision and strategic direction for reducing poverty in Derbyshire</b>	Develop an anti-poverty strategy for Derbyshire with partner agencies	High	Completed	Officer time	Anti-Poverty Working Group
	Appoint an Anti-Poverty Champion for the Derbyshire Partnership Forum (DPF)	High	By December 2014	Officer time	Derbyshire Partnership Forum
	Establish and develop a multi-agency DPF Sub Group to lead work on anti-poverty for Derbyshire	High	Completed	Officer time	Derbyshire County Council
	Ensure that lines of communication and reporting through the partnership are developed and maintained	High	On-going	Officer time	Anti-Poverty Working Group FID LAEP
	Encourage the appointment of anti-poverty leads/ Champions in partner organisations	Medium	March 2015	Officer and Elected Member time	All partner agencies
<b>Use the collective weight of partner organisations to promote good practice and to lobby and campaign on key poverty issues for Derbyshire</b>	Work with partners to identify a priority list of key poverty issues of importance to Derbyshire communities on which to lobby and campaign	High	By December 2015	Officer and Elected Member time	All partner agencies Anti-Poverty Working Group
	Develop briefing materials on key poverty issues to facilitate sharing of information across partner agencies and amongst key influencers	Medium	March 2015	Officer time	Anti-Poverty Working Group
	Work in alliance with other councils, community and pressure groups and directly lobby central government and Derbyshire MPs on key poverty issues	Medium	On-going	Officer and Elected Member time	All partner agencies
	Lobby to ensure continuation of the Derbyshire Discretionary Fund	High	March 2015	Officer and Elected Member time	Derbyshire County Council All partner organisations
	Monitor progress and share success stories/case studies highlighting good practice with relevant local, regional and national agencies, Derbyshire MPs etc.	Low	Quarterly	Officer time	All partner agencies
<b>Ensure that the reduction of poverty is mainstreamed into strategies, plans and broader service developments</b>	Ensure that the reduction of poverty is included as a priority in key partnership and organisational strategies and plans	High	On-going	Officer time	All partner agencies
	Encourage all partners to develop their own anti-poverty action plans setting out their contribution to the reduction of poverty locally	High	On-going	Officer time	All partner agencies

<b>Identify external funding streams to support poverty reduction and maximise the amount of funding into the county</b>	Establish links with the D2N2 LEP Social inclusion Advisory Group, ensuring Derbyshire's interests are represented	High	Completed and on-going	Officer time	Derbyshire County Council Financial Inclusion Derbyshire
	Feed into the consultation exercise on the D2N2 European Structural and Investment Funds (ESIF) strategy implementation plan	High	October 2014	Officer time	All partner agencies
	Work with partners to identify projects and activities which are eligible for ESF funding support	Medium	October 2014- March 2015	Officer time	Anti-Poverty Working Group
	Identify alternative funding streams to support poverty reduction initiatives	Medium	Initial trawl by December 2014	Officer time	Anti-Poverty Working Group
<b>Learn from and share good practice with agencies and experts from areas with similar problems</b>	Undertake desk top research to identify other areas prioritising the reduction of poverty in their plans	Medium	Part of progress report to DPF – December 2014	Officer time	Anti-Poverty Working Group
	Arrange visits to localities with established Fairness Commissions and collect and share evidence of what works with organisations within the county	Medium	March 2015	Officer and Elected Member time	Anti-Poverty Working Group
	Identify areas of good practice applicable to Derbyshire and disseminate across the partnership	Medium	On-going	Officer time	Anti-Poverty Working Group
<b>Develop and promote a shared understanding of poverty and inequality in Derbyshire</b>					
<b>Establish and maintain a shared poverty baseline and develop effective mechanisms for monitoring progress in Derbyshire</b>	Collect local and national data and intelligence on a range of poverty themes/issues	High	Initial trawl March 2014	Officer time	All partner agencies
	Develop a poverty baseline for Derbyshire to support planning and strategy development	High	Completed	Officer time	Derbyshire County Council
	Establish mechanisms to monitor progress	Medium	December 2015	Officer time	Derbyshire County Council
	Review and refresh baseline on an annual basis	Medium	December – March annually	Officer time	Derbyshire County Council
	Ensure that any gap analysis continues to feed into the on-going development of the anti-poverty action plan.	Medium	On-going	Officer time	Anti-Poverty Working Group
	Provide a mechanism for publishing and sharing baseline information on the Derbyshire Observatory	Medium	March 2015	Officer time	Derbyshire County Council
<b>Further develop the partnership's understanding of poverty and the impact this has on communities in Derbyshire</b>	Develop briefing packs and template presentation materials for partners to disseminate key information within their organisations	Medium	Be December 2014	Officer time	All partner agencies
	Undertake presentations and briefings to key stakeholders including Elected Members, managers, frontline staff, voluntary and community sector etc	Medium	On-going	Officer and Elected Member time	All partner agencies

<b>Increase awareness of the wide range of activities to support the reduction of poverty that are already taking place in Derbyshire</b>	Map activity taking place within partner organisations and across Derbyshire	Medium	March 2014 December 2014	Officer time	Anti-Poverty Working Group
	Develop a database to capture partner organisation activity	High	December 2014	Officer time	Derbyshire County Council
	Develop and publish a DPF anti-poverty newsletter to share information and promote good practice	Medium	December 2014	To be fully costed	Anti-Poverty Working Group
	Publish information on the Derbyshire Partnership Forum website	Medium	January 2015	Officer time	Derbyshire County Council
<b>Undertake additional research into housing and poverty identifying potential challenges and gaps in current activity</b>	Work with housing authorities, social housing providers and the voluntary and community sector to identify issues and challenges relating to housing and poverty in Derbyshire	Medium	By December 2014	Officer time	Anti-Poverty Working Group
	Undertake an assessment on homelessness in Derbyshire and monitor changes in current position	Medium	March 2015	Officer time	Anti-Poverty Working Group
	Update poverty baseline where appropriate to ensure housing and homeless and covered	Medium	March 2015	Officer time	Derbyshire County Council
	Assess potential gaps in current provision and identify appropriate actions to be included in strategy/action plan	Medium	March 2015	Officer time	Anti-Poverty Working Group
<b>Maximise household income</b>					
<b>Encourage partner organisations and other key employers to pay the Living Wage</b>	Undertake a survey to establish which partner organisations are currently paying the Living Wage	Medium	By December 2014	Officer time	Derbyshire County Council
	Work with CVSs and the Chamber of Commerce to identify other private and voluntary organisations participating	Medium	March 2015	Officer time	Derbyshire County Council
	Develop and maintain a database of public, private and voluntary sector organisations in Derbyshire	Low	On-going	Officer time	Derbyshire County Council
	Develop a series of case studies which highlight the business case and organisation experiences of paying the Living Wage	Medium	March 2015	Officer time	Anti-Poverty Working Group
	Publicise and promote the benefits widely to encourage participation amongst other Derbyshire organisations/businesses	Medium	On-going	Officer and Elected Member time	All partner agencies
<b>Work with the Derbyshire Economic Partnership to ensure</b>	Develop and maintain links between partnerships and encourage DEP attendance/representation on the Anti-Poverty Working Group as necessary	High	Completed	Officer and Elected Member time	Derbyshire County Council

<b>that disadvantaged communities/those living in poverty experience the benefits of economic growth</b>	Develop a briefing paper and presentation on poverty issues for a future meeting of the Economic Partnership	High	November 2014	Officer time	Anti-Poverty Working Group
	Ensure regular reports on progress on anti-poverty issues are fed into the work of the Economic Partnership	Medium	Quarterly	Officer time	Anti-Poverty Working Group
	Explore opportunities for further joint working	Medium	On-going	Officer time	Anti-Poverty Working Group
<b>Ensure that partnership activities and strategies for growth reflect and have realistic plans in place to address growing levels of poverty in the county</b>	Contribute to relevant consultation exercises ensuring poverty issues are fully reflected in economic strategy and plan development	Medium	As appropriate	Officer and Elected Member time	All partner agencies
	Identify opportunities to link work into the new and emerging Combined Authority for Derbyshire	High	By December 2014	Officer and Elected Member time	County Council/District and Borough Councils
	Ensure the Derbyshire Local Economic Assessment fully reflects poverty issues in the county	Low	Next review of the LEA	Officer time	Derbyshire County Council
<b>Develop a coordinated and cross agency programme of activity aimed at maximising the amount of income Derbyshire residents can access through the benefits system</b>	Establish a small time limited task group comprising representatives from local authorities, CABs, Law Centre, Unemployed Workers Centre etc to take work forward	High	By October 2014	Officer time	Anti-Poverty Working Group
	Develop joint timetabled programme of activity, including road-shows, pop up shops etc across the county to maximisation of income/benefits	High	By December 2014	To be fully costed	Income Maximisation Sub-Group
	Develop a communications plan to promote programme	Medium	By December 2014	To be fully costed	TBC
	Identify realistic targets/metrics to measure success	High	By December 2014	Officer time	Income Maximisation Sub-Group
<b>Promote credit unions, working harder to increase membership across Derbyshire particularly amongst employees</b>	Work with existing credit unions to develop consistent, concise and clear information materials for dissemination across the partnership	Medium	By March 2015	Officer time	Anti-Poverty Working Group
	Ensure that information on credit unions is available within partner agencies and promotional information is included on partner websites	Medium	By March 2015	Officer time	Anti-Poverty Working Group
	Publicise credit unions to employees using staff networks, newsletters and payslips etc	Medium	Ongoing	Officer time	All partner organisations
	Explore opportunities for staff to make contributions to credit unions through existing payroll - share good practice from organisations already participating	Low	By September 2015	Officer time	All partner organisations

<b>Develop a coordinated and sustainable approach to tackling food poverty across the county</b>					
<b>Work with the growing number of food banks across Derbyshire, coordinating effort and support and targeting those areas in greatest need</b>	Develop links and relationships with the twenty-two food banks operating in Derbyshire	High	Completed	Officer time	Derbyshire County Council
	Support the food bank network, identifying opportunities to share good practice, resources etc	High	On-going	Officer time	Derbyshire County Council
	Work with partner agencies to identify food collection points in the county particularly within partner agencies	Medium	On-going	Officer time	Anti- Poverty Working Group
	Gather local intelligence, identifying gaps in current delivery and work with existing food banks to establish provision in areas where there is need	Medium	On-goring	Officer time	Anti- Poverty Working Group
<b>Explore opportunities for other sustainable solutions to address food poverty such as social enterprise models that bulk buy or avoid food waste</b>	Undertake desk top research on alternative sustainable solutions in place at a national and international level	Medium	By March 2014	Officer time	Anti- Poverty Working Group
	Arrange visits to other areas within the UK operating sustainable models to establish how these work in practice	Medium	By March 2014	Officer and Elected Member time	Anti- Poverty Working Group
	Identify a range of options for Derbyshire and report back to the DPF at a future meeting of the partnership	Medium	By March 2014	Officer time	Anti- Poverty Working Group
<b>Monitor trends and the use of food banks so that partners have accurate data</b>	Work with existing food banks to develop effective mechanisms for collecting user data	High	By December 2014	Officer time	Derbyshire County Council
	Undertake analysis of data and ensure the findings are disseminated across the partnership to support lobbying/future decision making	Medium	Quarterly	Officer time	Derbyshire County Council
<b>Visibly work to tackle inequalities, building resilience and capacity to support people to help themselves</b>					
<b>Use existing data and customer segmentation tools to identify the most vulnerable communities and groups requiring support</b>	Work with district/borough councils to collect local up to date information to populate model for example credit union membership, food bank users etc	Medium	By December 2014	Officer time	Derbyshire County Council
	Use customer segmentation tool to identify communities and cluster groups in greatest need of support	Medium	By December 2014	Officer time	Derbyshire County Council
	Disseminate information across partnership to support action planning and decision making at a locality level	Medium	By March 2014	Officer time	Derbyshire County Council
<b>Develop a targeted programme of support based upon Gamesley Health and Wellbeing Outreach project</b>	Use customer segmentation model to identify priority list of geographical communities to focus support	Medium	By March 2014	Officer time	Anti-Poverty Working Group
	Develop and promote timetabled programme and undertake coordinated outreach support	Medium	By June 2014	To be fully costed	Anti-Poverty Working Group
<b>Work with partners to</b>	Monitor issues in relation to digital exclusion and assess	Medium	By March 2015	Officer time	All partner agencies

<b>ensure that those who are digitally excluded are able to access online services</b>	whether welfare reforms are impacting upon the take up of existing services				
	Promote online services and support available in local libraries and other local venues	Medium	On-going	Officer time	Derbyshire County Council All partner agencies
	Feed in information and evidence of poverty issues to the development of digital plans and strategies	Low	As appropriate	Officer time	All partner agencies
<b>Work with individuals and families in local communities to identify factors which are preventing people from helping themselves</b>	Share learning from the Thriving Families initiative about ways in which harder to reach families and communities can be engaged and involved	Medium	On-going	Officer time	Derbyshire County Council
	Disseminate findings from ethnographies undertaken in four communities – Cotmanhay, Gamesley, Danesmoor and Shirebrook - across Derbyshire	Medium	December 2014	Officer time	Derbyshire County Council Partners involved in locality pilots
	Identify mechanisms to engage with families and local communities, ensuring capacity and resilience are a feature of engagement processes	Medium	December 2014	Officer time	All partner agencies Derbyshire Consultation and Engagement Group
	Explore opportunities for local Elected Members to be actively involved in their role as community leaders	Medium	December 2014	Officer and Elected Member time	Derbyshire County Council and District/Borough Councils
	Identify gaps in current delivery and explore ways in which these can be addressed across the partnership	Medium	March 2015	Officer time	Derbyshire Consultation and Engagement Group
	Ensure feedback from communities is disseminated and shared across partner agencies	Medium	On-going	Officer time	All partner agencies
	<b>Explore with communities what additional activities can be undertaken to develop local capacity</b>	Pull together a briefing paper for the Derbyshire Partnership Forum on factors and make recommendations for future working	Medium	TBC	TBC
Explore opportunities to establish a Derbyshire Volunteer		Medium	TBC	TBC	TBC
<b>Commence work on the identification of community assets across Derbyshire</b>	Establish a small time limited sub group to pull together existing work	Low	December 2014	Officer time	Derbyshire County Council
	Develop a methodology/database for collecting information on community assets	Low	March 2015	Officer time	Derbyshire County Council and relevant partner agencies
	Work with partner agencies, particularly voluntary and community sector organisations to identify community assets	Low	June 2015	Officer time	All partner agencies

**DERBYSHIRE PARTNERSHIP FORUM**

**26 September 2014**

**ENGAGING COMMUNITIES IN DERBYSHIRE**

**WORKSHOP SESSION**

Effective public engagement and participation with communities continues to be essential in the shaping, designing, commissioning and delivery of local services. It is clear that partners will continue to operate within tight financial constraints, with cuts in grant exacerbated by declining income, alongside an increased demand for services. As the realisation of further efficiencies becomes more challenging, radical thinking about how services are funded and delivered is increasingly important. Partnership working, co-production, effective commissioning, community empowerment and facilitating greater individual and community resilience are crucial elements of partner strategies to meet these challenges, enabling resources to be targeted to those most in need.

Through good engagement with communities partners can stimulate creativity and innovation in order to make efficient decisions that enhance the lives of local people. Across Derbyshire partners have traditionally participated in a wide range of community engagement activity, and there are many examples of good/innovative practice, where effective engagement has positively influenced the improvement of services. However, it is clear that significant numbers of individuals across Derbyshire lack the opportunity, are unwilling or are unable to engage, either with service providers, or by participating informally within their own community. By not hearing the voice of these communities partners run the risk of funding services not shaped by those that need them most.

The purpose of the workshop session will be to establish a collective overview of engagement activity across partner organisations. Partners will have the chance to share their experiences more widely and explore opportunities to build upon innovative practice to engage differently with communities in the future.

**Ian Stephenson  
Chief Executive  
Derbyshire County Council**