

DERBYSHIRE PARTNERSHIP FORUM SAFER COMMUNITIES BOARD

The Crime and Disorder Act 1998 has been reviewed to strengthen partnership performance in tackling community safety. To reflect the changing roles of partners and partnerships, legislative changes were brought in by the Police and Justice Act 2006 and subsequent regulations came into force in August 2007.

Following on from a 2011 review of the Derbyshire Partnership Forum structure, the role of the Safer Communities Board has remained in order to give strategic leadership and direction to tackle crime, disorder and substance misuse. The remit of the Board also meets the statutory requirement for a county level group to identify priorities to feed into a County Community Safety Agreement to help co-ordinate the work of partners in tackling community safety issues.

TERMS OF REFERENCE

- To prepare a Community Safety Agreement (based on the county and district strategic intelligence assessments and the annual joint threat & risk process) and secure its delivery. The three year Agreement (refreshed annually) will identify priorities to reduce crime, disorder and substance misuse and the co-ordination arrangements for effective delivery by partners;
- To ensure the effective sharing of data in line with section 115 of the Crime and Disorder Act 1998;
- To establish the priorities for the Derbyshire Sustainable Community Strategy and ensure that any targets/indicators are embedded into partnership strategies;
- To monitor performance against the indicators in relation to the Community Safety Agreement and to develop plans to tackle any under-performance or emerging areas of concern;
- To promote improved co-ordination between partners and partnerships and to consider what resources might be shared more effectively, including the development of pooled budgets, where appropriate;

To coordinate the allocation of any appropriate multi agency community safety funding streams in line with the Community Safety Agreement priorities;

Ensure effective partnership working at the strategic level with the newly elected Police & Crime Commissioner from November 2012 and extend a formal invitation to the Commissioner to become a member of the Safer Communities Board;

- To report on priorities to the Derbyshire Partnership Forum as appropriate;
- To assist in the delivery (and any review) of the Sustainable Community Strategy;
- To identify and develop links and, where appropriate, delegate areas of work to relevant expert groups, local delivery groups and district partnerships;
- To share best practice and experience between partner agencies within the county.

MEMBERSHIP

General

- The Chair of the Safer Communities Board will be appointed by the county council for a two year period. The Chair can be changed if that individual is removed from membership of the Board by their nominating authority.
- The Vice-Chair will be appointed by the Safer Communities Board for a two year period. The Vice-Chair can be changed if that individual is removed from membership of the Board by their nominating authority.
- Members of the Safer Communities Board should be of sufficient seniority within their organisation/sector to make decisions.
- Wherever possible, there should be a continuity of representation. In exceptional circumstances organisations may send a substitute.
- Representation will be in accordance with the requirements of the Derbyshire Partnership Forum.

Representation

- 1 Police Authority
- 1 Chief Constable
- 1 DCC Cabinet Member for Public Health
- 8 District CSP Chairs
- 1 Chief Probation Officer
- 1 Fire Authority
- 1 Chief Fire Officer
- 1 Local Criminal Justice Board Chair
- 2 Voluntary Sector, including 1 from 3D
- 1 Derbyshire Primary Care Trust
- 8 District Council Chief Executives*
- 1 Lead Accountable Officer* (DCC Strategic Director - Policy and Community Safety)

From Nov 2012 the Police Authority will cease to exist and membership will be extended to:

- 1 Police & Crime Commissioner or their Deputy
- 1 Police & Crime Commissioner's Chief Executive*

Supporting officers from the Safer Communities Tasking and Advisory Group.

*Non-voting members

ROLES AND RESPONSIBILITIES OF INDIVIDUAL MEMBERS

The individual partner organisation roles and responsibilities in relation to the Safer Communities Board are as follows:

- To reflect the views of the organisation/sector that they represent in meetings and workshops, being sufficiently briefed and able to make decisions about future policy developments/service delivery;
- To ensure that there are communication mechanisms in place within the organisation/sector that they represent to enable information about the priorities and decisions of the Board to be disseminated;
- To feed in information about local issues, needs and priorities in the development of the Sustainable Community Strategy and the Community Safety Agreement;
- To consult about the work of the Safer Communities Board, where appropriate;
- To act on what the Safer Communities Board has agreed;
- To Influence any consequent changes to policy development/service delivery in their own organisation and sector;
- To influence the alignment of mainstream budgets within their own organisation /sector to key priorities;
- To champion the work of the Forum and the Partnership in their wider networks and in the community.

BOARD MEETINGS

Frequency

- The Safer Communities Board shall meet quarterly.
- An annual schedule of meetings will be agreed.
- Additional meetings may be convened with the agreement of the Chair.
- Timing of meetings will take account of the requirements placed on the Derbyshire Partnership Forum.

Voting

- Wherever possible, decisions will be reached by consensus.

- In exceptional circumstances, and where decisions cannot be reached by a consensus of opinion, voting will take place and decisions agreed by a simple majority
- Where there are equal votes the Chair of the meeting will have the casting vote.

Quorum

- A quorum of 5 will apply.

Declaration of Interests

- Any personal or prejudicial interests held by members should be declared on any item of business at a meeting.

Papers

- Every effort will be made for the agenda and supporting papers to be circulated ten days in advance of meetings.
- The minute of decisions taken at meetings will be kept and circulated to partner organisations as soon as possible.
- Minutes of the Safer Communities Board will be published on the county council web site.

SAFER COMMUNITIES TASKING AND ADVISORY GROUP

The Board will be supported and advised by the Safer Communities Tasking and Advisory Group which comprises senior level officers from the partners represented on the Board.

PERFORMANCE MANAGEMENT

The Board has delegated its comprehensive performance management functions to the Safer Communities Tasking and Advisory Group. A detailed performance report will be prepared for each quarterly meeting by the Safer Derbyshire Research and Information Team. The Safer Communities Tasking and Advisory Group will provide a summary of performance to the Board at each of its meetings together with any exception reports around areas of poor performance or areas of concern in order that the Board is then able to take key decisions.

Updated & Agreed June 2012